

COMMITTEE	<b>Special Educational Needs Joint Committee</b>
DATE	<b>10 December 2013</b>
TITLE OF REPORT	<b>Budget Review 2013/2014</b>
REPORT BY	<b>Head of Finance Service</b>

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### **Budget Review 2013/2014**

The budget incorporates employment contracts, pay increments, changes to National Insurance contributions and general inflation for 2013/2014. The contribution of Gwynedd and Ynys Môn Authorities has increased by 1.2%.

This is the current staffing establishment of the Joint-Committee -

- **number of full time equivalent post**
- 8.1 psychologists
- 7.6 support teachers
- 6.4 administrative staff

As the Provider Unit's report states, numerous posts have been vacant during the year as well as staff on maternity leave, with the Unit unable to find supply cover. This leads to a significant estimated underspend in the SEN Joint-Committee's accounts for this year. Within the three staff teams, there is an underspend of –

- |                        |          |
|------------------------|----------|
| • Psychologists        | £99,950  |
| • Support Teachers     | £24,200  |
| • Administrative staff | £14,050  |
| • Total                | £138,200 |

Training costs are also estimated to underspend by approximately £4,520 dependent on the availability of courses before the end of March 2014.

An estimated overspend is anticipated on postage of about £1,700 and a decrease of approximately £5,890 on the income generated by the Joint-Committee in providing training and sales of publications to schools and the Authorities.

This leads to an estimated underspend of approximately £135,130 in this year's accounts. This is in addition to the (revised) balances of £166,351 carried over from 2012/13. The total estimated balances are therefore approximately £300,000 by the end of this financial year.

The Joint-Committee's staff along with Education Officers from both authorities has arranged temporary arrangements to support the staffing levels and continue to consider the best use of balances for the best benefits of the children and schools in Gwynedd and Ynys Môn.

### **Recommendation**

The Joint-Committee is requested to approve and adopt the budget for 2013/2014 and to receive an update of the use of the SEN Joint-Committee's balances at its next meeting.

# SPECIAL EDUCATION NEEDS JOINT COMMITTEE

## BUDGET 2013/2014 and REVIEW

	staffing structure	Budget 2012/2013 £	inflation and other costs £	Budget 2013/2014 £	projection 2013/14 £	- underspend + overspend £
<b>Expenditure</b>						
Employees	April 2013					
Salaries						
- Psychologists	(8.1)	511,670	9,820	521,490	<b>421,540</b>	-99,950
- Support Teachers	(7.6)	377,350	2,360	379,710	<b>355,510</b>	-24,200
- Administration	(6.4)	182,890	2,630	185,520	<b>171,470</b>	-14,050
Training		9,520	0	9,520	<b>5,000</b>	-4,520
Liability Insurance		2,660	60	2,720	<b>2,720</b>	0
<b>Building</b>						
Rates		5,090	-330	4,760	<b>4,760</b>	0
Rent and Services		10,770	190	10,960	<b>10,960</b>	0
<b>Transport</b>						
Travelling Expenses		50,780	0	50,780	<b>50,780</b>	0
<b>Supplies and Services</b>						
Resources / Office Supplies		17,480	0	17,480	<b>17,480</b>	0
Telephone		8,600	0	8,600	<b>8,600</b>	0
Post		1,800	0	1,800	<b>3,500</b>	1,700
Central Charges Ynys Môn		1,630	0	1,630	<b>1,630</b>	0
Central Charges Gwynedd		4,810	50	4,860	<b>4,860</b>	0
<b>Total Expenditure</b>		<b>1,185,050</b>	<b>14,780</b>	<b>1,199,830</b>	<b>1,058,810</b>	<b>-141,020</b>
<b>Income</b>						
External Income		8,740	150	8,890	<b>3,000</b>	5,890
Cyngor Gwynedd Contribution		721,900	8,980	730,880	<b>730,880</b>	0
Cyngor Sir Ynys Môn Contribution		454,410	5,650	460,060	<b>460,060</b>	0
<b>Total Income</b>		<b>1,185,050</b>	<b>14,780</b>	<b>1,199,830</b>	<b>1,193,940</b>	<b>5,890</b>
<b>Total Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>-135,130</b>	<b>-135,130</b>

revised balances 31/03/2013 £166,351

estimated balances by the end of the year 2013/14 £300,000