

ISLE OF ANGLESEY COUNTY COUNCIL	
NAME OF COMMITTEE:	DEMOCRATIC SERVICES COMMITTEE
DATE OF MEETING:	30 JANUARY 2014
TITLE:	WEBCASTING OF MEETINGS AND REMOTE ATTENDANCE
PURPOSE OF REPORT:	TO REPORT ON PROGRESS IN RELATION TO WEBCASTING AND REMOTE ATTENDANCE
AUTHOR:	INTERIM HEAD OF DEMOCRATIC SERVICES

1.0 **Background**

- 1.1 Members will recall that a report setting out the context and proposals for webcasting of meetings and remote attendance was considered by this Committee on the 1st October 2013. The Committee resolved to recommend to the Council as follows:

‘To proceed with the webcasting of meetings for a two year pilot period in order to utilise the Welsh Government funding;

That the full County Council, the Executive and the Planning and Orders Committee to be webcasted as part of the pilot;

To authorise the Interim Head of Democratic Services and the ICT Manager to procure the necessary equipment based on a hosted solution;

To note the position in relation to remote access as detailed in the report.”

- 1.2 The County Council resolved on the 10th October to proceed with the webcasting of meetings for a 2 year pilot.
- 1.3 Following a competitive tendering process an externally hosted webcasting solution has been awarded. This will be managed by Public-i. The agreement is based on the broadcasting of a maximum of 90 hours per year of meetings agreed as part of the pilot. There may be scope during the pilot to webcast other meetings of public interest to utilise the maximum hours available, should this be necessary.

2.0 Project Schedule

2.1 Before going live the system will need to be properly trialled to ensure familiarisation by Members and staff. The Company will be providing training and on-going support to the Council. Staff from Democratic Services will provide necessary support. Technical and project management support is provided by ICT.

The following timetable for implementation is proposed:-

Task	Due Date
Installation of equipment in Council Chamber	18 -22 February
Training for Members and Staff on the Public-i Webcasting solution	Scheduled for w/c 24 February
System fully operational	Scheduled for w/c 3 March

2.2 It is proposed to commence the pilot with the webcasting of the Executive on the 17th March 2014 with other meetings to follow.

3.0 Remote Attendance

3.1 Final guidance on remote attendance is expected to be issued this month by Welsh Government. This will need to be reported to the Executive and Council taking into account changes required to the Constitution.

4.0 Recommendations

- i) To note progress as detailed in this report on the broadcasting of meetings to commence in March 2014 (para 2.2)
- ii) To note the current position in relation to remote attendance (Para 3.1).

Huw Jones
Interim Head of Democratic Services
21/01/14