

# APPOINTMENTS COMMITTEE

## Minutes of the virtual meeting held on 17 March 2021

<b>PRESENT:</b>	Councillor Ieuan Williams (Chair) Councillor Bob Parry OBE FRAGS (Vice-Chair)  Councillors R Dew, Glyn Haynes, T LI Hughes MBE, K P Hughes, Llinos Medi Huws, A M Jones and R Meirion Jones.
<b>IN ATTENDANCE:</b>	Chief Executive, Head of Profession (Human Resources) and Transformation, Human Resources Manager (CW), Committee Officer (MEH).
<b>APOLOGIES:</b>	None
<b>ALSO PRESENT:</b>	None

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### 1 DECLARATION OF INTEREST

None received.

### 2 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED:-**

**“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item as it may involve the likely disclosure of exempt information as defined in Paragraph 12A of the said Act and in the attached Public Interest Test.”**

### 3 STAFF APPOINTMENTS

#### Head of Regulation and Economic Development

The Chief Executive reported that in accordance with the recommendation of the full Council held on 2 February 2021 the post of Head of Regulation and Economic Development was advertised on the 12 February 2021 until the 1 March 2021.

The Chief Executive said that as per standard recruitment practice an independent short list was formed based on the information included within the applications, it was recommended that the next step in the recruitment process was take place and a shortlist be produced. It was recommended that the Appointments Committee follow the same process that has been followed with a number of recent senior appointments which is a three step approach of :-

- External interview with Gatenby Sanderson based on a psychometric testing process.
- Professional Interview to be held between the Chief Executive, Deputy Chief Executive and Head of Profession HR as a way of confirming the accuracy of the application form.
- Interview with the Appointments Committee, to make a decision on which applicant if any is selected following consideration of all two previous steps which will be presented in a report prior to the formal interview with the committee.

It was **RESOLVED** that the recommendation of the Chief Executive regarding the shortlist and three step process be supported unanimously as noted in the report presented to the Committee on the matter.

**4 EXCLUSION OF THE PRESS AND PUBLIC**

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**5 STAFF APPOINTMENTS**

**Post of Head of Adult Services**

The Head of Profession (Human Resources) and Transformation reported that there has been a temporary arrangements in place since June 2020 to support the Interim Director of Social Services. With the permanent appointment to the post of Director of Social Services it is now timely to fill the post of Head of Adults Services on a permanent basis. The post will also be the Deputy Director of Social Services.

**It was RESOLVED unanimously to advertise the post of Head of Adults Services and Deputy Director of Social Services, following the usual Council practice of advertising the post on the website through a dedicated microsite for a period of 3 weeks without the use of any other publication.**

**COUNCILLOR IEUAN WILLIAMS  
CHAIR**