

# APPOINTMENTS COMMITTEE

## Minutes of the virtual meeting held on 23 November 2021

- PRESENT:** Councillor Ieuan Williams (Chair)  
Councillor Robert G Parry OBE FRAGS (Vice-Chair)
- Councillors R Dew, Glyn Haynes, T Ll Hughes MBE, K P Hughes,  
Vaughan Hughes, Llinos Medi Huws, A M Jones and R.Meirion Jones
- IN ATTENDANCE:** Chief Executive,  
Director of Function (Council Business)/Monitoring Officer,  
Head of Profession (Human Resources) and Transformation,  
Human Resources Manager (CW),  
Committee Officer (MEH).
- APOLOGIES:** None
- ALSO PRESENT:** None
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### 1 DECLARATION OF INTEREST

None received.

### 2 MINUTES

The minutes of the meeting held on 5 November, 2021 were confirmed as correct.

### 3 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** to adopt the following:-

**“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item as it may involve the likely disclosure of exempt information as defined in Paragraph 12A of the said Act and in the attached Public Interest Test.”**

### 4 STAFF APPOINTMENTS

#### Head of Democratic Services

3 shortlisted applicants were put forward for consideration by the Appointments Committee as potential appointees to the role of Head of Democratic Services. 2 applicants withdrew their applications prior to interview.

The remaining candidate provided a presentation, answered questions on the presentation, and then answered a series of questions from Committee Members. Feedback was provided by the Director of Function (Council Business)/Monitoring Officer, Head of Profession (Human Resources) and Transformation and the Human Resources Manager on the assessment process which included psychometric testing and a professional interview undertaken by the Chief Executive, Director of Function (Council Business)/Monitoring Officer and the Head of Profession (Human Resources) and Transformation.

Following the formal interview, the Appointments Committee **RESOLVED:-**

- **not to appoint the applicant to the post of Head of Democratic Services;**
- **to re-advertise the post with the closing date for applications commencing in December and closing in January 2022**
- **that interim arrangements to be put in place be discussed and agreed between the Chief Executive, Director of Function (Council Business)/Monitoring Officer and Head of Profession (Human Resources) and Transformation.**
- **Officers to review the Appointment Committee recruitment process and provide recommendations.**

**COUNCILLOR IEUAN WILLIAMS  
CHAIR**