

**BWRDD GWASANAETHAU CYHOEDDUS GWYNEDD A MÔN
ANGLESEY AND GWYNEDD PUBLIC SERVICE BOARD**

Friday, 23 September 2016 10.00am

MINUTES

Present	
Name	
Ffion Johnstone (Cadeirydd)	Betsi Cadwaladr University Health Board (Chair)
Cllr Dyfed Edwards	Cyngor Gwynedd
Andy Jones	Wales Probation Service
Gwynne Jones	Isle of Anglesey County Council
Morag Olsen	Betsi Cadwaladr University Health Board
Sioned Rees	Welsh Government
Simon Smith	North Wales Fire and Rescue Service
Dilwyn Williams	Cyngor Gwynedd
Sian Williams	Natural Resources Wales
Nigel Harrison	North Wales Police
Sian Purcell	Medrwn Môn
Jerry Hunter	Bangor University
Ann Griffiths	Office of the Police and Crime Commissioner
Emyr Williams	National Park Authority
Siobhan Adams	Public Health Wales

In Attendance	
Janet Roberts	Cyngor Gwynedd
Llio Johnson	Anglesey & Gwynedd Public Service Board
Rhian Bayley-Hughes	Anglesey & Gwynedd Public Service Board
Sian Owen	Anglesey & Gwynedd Public Service Board
Euros Jones	Natural Resources Wales
Shan Morris	North Wales Fire and Rescue Service
Sally Baxter	Betsi Cadwaladr University Health Board

1. Welcome and Apologies

Ymddiheuriadau	
Cllr Ieuan Williams	Isle of Anglesey County Council (Vice-chair)

2. Minutes and matters arising

It was confirmed that the minutes of the Public Services Board held on 17 June 2016 were an accurate record of the discussions.

3. Terms of Reference – For approval

A discussion was held regarding the Terms of Reference and the following points were noted:

- There was no reference to the language of the Board in this section - an additional clause about this to be included.
- It was agreed that there was a need to strengthen clause 5.2 and have an additional clause that outlines arrangements if no agreement can be reached between Members.
- Appendix A, Point 4 (English version). Should read; *Both plans will follow the same order as each other.*

Action:	Llio Johnson to amend the Terms of Reference to include the above
Action:	To keep the 'Terms of Reference' as a standing item on future agendas as appropriate.

4. Partner Presentations

a) Natural Resources Wales

A presentation was given by Euros Jones, Natural Resources Wales Partnerships Manager, explaining how NRW responded to the requirements of the Well-being of Future Generations Act.

Ffion Johnstone thanked Euros for his presentation.

Comments:

- It was asked when the pack would be available for each area. Euros noted that the packs would be available by the end of November.
- It was agreed to send a copy of the presentation to Board members via e-mail.
- Sian Williams noted that, unfortunately, the timing of Natural Resources Wales' consultation did not correspond with the timetable of the well-being assessment.

Action:	Copy of the information packs to be sent to members once published
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b) Betsi Cadwaladr University Health Board

A report was given by Sally Baxter, Assistant Director - Health Strategy. The report outlined:
- Living Healthier, Staying Well: developing our strategy

Ffion thanked Sally Baxter for her presentation. Sally apologised that the document was only available in English and a translation would be forwarded.

Comments:

- There was a question about the timetable of the work - Sally noted that, unfortunately, the timetable did not correspond with the timetable of the well-being assessment; however, the information would be useful in future.
- Sioned Rees noted that there are a number of discussions currently in north Wales; there is a questionnaire on the Government's website questioning the public's feelings about the Health service. Sioned noted that discussions were underway about how to co-ordinate the above engagement with the well-being assessment.
- It was questioned why Intensive Services were not in the report - Sally noted that this was not in the report because they wanted to engage before including it in the report.
- Point 1; Improving health and reducing inequality - There was a discussion in relation to preparing an additional paper on this point including the need to give responsibility for health back to the individual. BCUHB would consider this.
- There was a discussion about the different consultations that were happening at the same time and what the advantages would be for partners to go out to consultation at the same time. It was agreed that this needed to be looked at in the future.

Action:	Betsi Cadwaladr University Health Board to consider creating a report on Improving Health and Reducing Inequality.
Action:	Look at the number of consultations happening in Gwynedd and Anglesey across the public bodies and have further discussion regarding this within the PSB.

5. Key priorities - Update

BA1 - OLDER PEOPLE

An update was given by Ffion Johnstone regarding this work area. It was noted that a report was currently being prepared by Ruth Ellie, outlining the shortage of EMI beds.

A discussion ensued regarding whether this field should remain a priority for the Board. It was resolved to keep the priorities until the Well-being Assessment has been completed and the Board identifies the work programme within the Well-being Plan.

It was agreed to circulate the report once it has been completed.

BA2 - BUILDING RESILIENT FAMILIES

An update was provided by Llio Johnson regarding the regional work which was happening in the field - at present, a draft version of the Population Assessment, which was being produced regionally, would be published by the end of November. This data will then feed into the Well-being Assessment.

BA3 - SUSTAINABLE COMMUNITIES

An update was given by Dilwyn Williams regarding the work area of 'The Welsh Language in Public Services'. The report noted that a group of Senior Officers had now been set up and that they would meet in October to proceed with this work. It was noted in the report that the group would hold discussions around the ambition of the individual bodies, the new duty and how it would be implemented.

In accordance with point BA1, it was agreed to keep this priority until the new priorities were determined.

Asset Sharing - a written report was provided by Geraint Hughes on this work. Geraint would no longer be attending Board meetings and, therefore, Llio Johnson was asked to discuss with Geraint who could lead on this work in the future. Gwynne Jones noted that he had been a part of this group and that good work had commenced in Geraint's leadership. It was hoped that this would continue under new leadership.

Action:	Sian Owen to share Ruth Ellie's report once it has been completed.
Action:	Llio Johnson to discuss BA3 asset sharing with Geraint Hughes
Action:	To keep this Priority until the new priorities have been determined following the completion of the Well-being Assessment.

6. The Board's Work Programme for 2017/2018

The Chair shared a paper regarding the Board's future work programme. A discussion was held regarding the need to agree on how the Public Services Board would work in a different way compared with the old Local Services Board.

Extending the December meeting in order to have a longer discussion about this was discussed, but it was decided to arrange a workshop in addition to the Board's quarterly meetings. This would be an opportunity to discuss issues in relation to the Assessment but also to have further discussions regarding issues which had already been raised at today's meeting such as engagement, budget cuts, resilient communities. It was also noted that there was a need for tighter collaboration principles before deciding on the priorities.

Action:	To arrange a workshop in January - Sian Owen to arrange
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7. Well-Being Assessment – Update and engagement timetable

The assessment tables were shared with the Board. It was noted that the Llŷn area presentation had already been shared electronically and hard copies were also available.

It was agreed to discuss engagement results in the workshop in January.

A sub-group had been arranged for 11/10/16 to discuss the data in final form before being published. An on-line questionnaire would be launched on 1 November and would be open until the end of December. It was noted that the questionnaire would be on an independent website.

Action:	To circulate all the statistics that are included in order to make sure that the agencies are happy with the information.
Action:	Remove Language from the Culture section which includes Leisure and Sport, and include it with Population.

8. Management and Administration Support

An update was provided by Janet Robert regarding discussions which had taken place between both authorities. Janet noted that three jobs had been created to support the Public Services Board.

- Public Services Board Delivery Programme Manager
- Public Services Board Support Officer
- Public Services Board Administration Officer

It was hoped that this reflected the commitment of both authorities to the success of the Board.

9. Correspondence

An invitation to a PSB event in Wrexham on 7 November

Ffion Johnstone noted that there was an invitation for four members of the Board. Any nominations to be sent to Llio Johnson.

10. Date of next meeting

Next meeting of the PSB to be held on 16 December 2016 at 10:00am in Tŷ Menai, Parc Menai, Bangor, Gwynedd

The meeting concluded at 12.30pm.