



Cyfarfod Fforwm Cyswllt Cyngorau Tref a Chymuned

**Nos Iau, 13 Medi 2018
7.00 yh**

Siambur y Cyngor
Swyddfeydd y Cyngor
Llangefni
LL77 7TW

Rhaglen

1. Croeso ac Ymddiheuriadau

2. Cofnodion

Cadarnhau cofnodion y cyfarfod a gynhaliwyd ar 10 Mai 2018 – ynghlwm.

3. Cynllunio Lle

Cyflwyno, er gwybodaeth, gofnodion y gweithdy a gynhaliwyd ar 5 Gorffennaf 2018 - ynghlwm.

4. Prosiect Pentrefi Carbon Isel

Trosolwg o'r prosiect uchod sy'n cael ei redeg gan y Bartneriaeth BRO.

5. Gofalwyr Ynys Môn

Cyflwyniad gan Llinos Roberts, Gwasanaeth Cynnal Gofalwyr, ar rôl gofalwyr a'u hanghenion o fewn y gymuned.

6. Gwasanaethau Plant y Cyngor Sir

Trosolwg o waith y gwasanaeth.

Town and Community Councils Liaison Forum Meeting

**Thursday, 13 September 2018
7.00 pm**

Council Chamber
Council Offices
Llangefni
LL77 7TW

Agenda

1. Welcome and Apologies

2. Minutes

Confirmation of the minutes of the meeting held on 10 May 2018 – attached.

3. Place Shaping

To submit, for information, the minutes of the workshop held on 5 July 2018 – attached.

4. Low Carbon Village Project

An overview of the above project which is managed by the BRO Partnership.

5. Anglesey Carers

Presentation from Llinos Roberts, Carers Outreach Service, on the role of carers and their needs within the community.

6. Children's Services within the County Council

An overview of the work of the service.



7. Fforwm Sgriwtini

Diweddariad ar siwrnai wella sgrwtini.

8. Unrhyw fater arall

7. Scrutiny Forum

Update on the scrutiny improvement journey.

8. Any other business

Town and Community Councils Liaison Forum

Minutes of the meeting held on Thursday, 10 May 2018
In the Council Chamber, Llangefni at 7.00 pm

Present:

Town and Community Councils

| | |
|--------------------------|--------------------------------|
| Cllr Gordon Warren | Amlwch |
| Cllr J E Lewis | Bodffordd |
| Cllr Ann Kennedy | Holyhead |
| Cllr Eurfryn G Davies | Cwm Cadnant |
| Geraint Parry (Clerk) | Llanddona & Llangoed |
| Cllr Gareth Cemlyn Jones | Llanfairpwll |
| Cllr Einion Williams | Llanfihangel Ysgeifiog |
| Cllr Dylan Rees | Llangefni |
| Cllr Margaret Thomas | Llangefni |
| Rhys Parry (Clerk) | Llangefni |
| Cllr Eric Wyn Jones | Llanidan / Cyngor Sir Ynys Môn |
| Eifion H Jones (Clerk) | Pentraeth |
| Cllr Geraint Bebb | Menai Bridge |
| Cllr Ella Fisk | Menai Bridge |
| Cllr Bill Rowlands | Trearddur |
| Cllr Enid Jones | Trewalchmai |
| Margaret Price (Clerk) | Trewalchmai |

Isle of Anglesey County Council

| | |
|-------------------------|---|
| Cllr Llinos Medi | Leader of the Council (Chair) |
| Cllr John Griffith | Finance Portfolio Holder |
| Cllr Carwyn Jones | Major Projects and Economic Development Portfolio Holder |
| Cllr Dafydd Rhys Thomas | Corporate Portfolio Holder |
| Annwen Morgan | Assistant Chief Executive – Improving Partnerships, Communities and Services |
| Huw Jones | Head of Democratic Services |
| Rhian Wyn Jones | Policy Officer |

Also present (for item 5 only)

| | |
|-----------------|----------------------------------|
| Susan Roberts | Department for Work and Pensions |
| Lisa Hussey | Department for Work and Pensions |
| Denise Williams | Department for Work and Pensions |

These minutes follow the order of the circulated agenda, but it should be noted that the meeting began with item 5 – Universal Credit.

1. Welcome and Apologies

Apologies were submitted by:

Cllr Delyth Owen – Llanfaelog Community Council
Gwenda Parry (Clerk) – Valley Community Council
Tref Alaw Community Council
Jackie Lewis – Menter Môn

2. Minutes

- 2.1 The minutes of the meeting held on 21 November 2017 were confirmed as a correct record.

Matters arising:

(a) Public Conveniences – Business Rates

The Assistant Chief Executive referred to the observations of Llanbadrig Community Council that the same terms should apply to all with regard to the payment of Council Tax following the transfer of public conveniences. She explained that she had discussed the matter with the relevant services and had responded to Llanbadrig as follows:

Eight public conveniences have been transferred to date, including two that were transferred to Llanbadrig Community Council some years ago. It is understood that the five public conveniences transferred more recently receive small business rates relief, which comes under the Welsh Government, rather than the County Council, for private individuals or businesses. As a Community Council, Llanbadrig cannot claim rate relief under this scheme.

However, the agreement to transfer the public conveniences to Llanbadrig Community Council did include a specific payment from a capital budget that was available to the County Council at the time. As a result of the difference in the terms agreed, the original agreement should remain.

Cllr Bill Rowlands referred to the high number of tourists using public conveniences in Trearddur, noting that consideration should be given to earmarking funding from the tourism budget. It was agreed that the matter should be discussed directly with the relevant service and Cllr Rowlands was asked to send a message to Annwen Morgan in the first instance.

In response to a further question regarding the option of not requiring councils to pay rates, the Leader emphasised that, as each situation was different, communities should discuss each case individually with the County Council.

(b) Reducing the speed limit outside schools to 20 MPH

A request was submitted by Llangefni Town Council to reduce the speed limit to 20 mph outside Ysgol Gyfun Llangefni, Ysgol y Graig and Ysgol Bodffordd. An outline is given below of the response provided by the Assistant Chief Executive, and accepted by the Town Council:

Put simply, traffic calming measures have proved far more effective than 20mph signs.

Ysgol Gyfun Llangefni – Three accidents have happened over the past 5 years but, according to Police reports, the road was not a factor and there was no suggestion of speeding or careless driving. A speed survey was carried out on the B5019 by Nant Terrace, over 14 days and the average speed was 24 mph, reducing to 20 mph and 21 mph respectively during the times when pupils arrive and leave the school. In accordance with national guidelines, 20 mph speed restrictions should not be implemented if the speed is already at that level and if the road has a strategic status and function, such as this one.

Following a complaint that pupils rush from the Penrallt path onto the B5109, ‘visirails’ were introduced on land owned by Coleg Menai, with their willing co-operation, which was much appreciated – it is understood that these ‘visirails’ have improved the situation.

Ysgol y Graig – A ‘toucan’ crossing has been placed on the road outside Ysgol y Graig, which has been placed on the highest traffic calming hump on Anglesey – this traffic calming measure is particularly effective and vehicles drive over it very slowly. Studies show that the majority of Coleg Menai traffic now use the Llangefni Link Road, thereby reducing traffic flow past the school since the opening of the new road. The problem outside Ysgol y Graig is the numerous parents arriving in cars, with insufficient parking spaces to meet the demand, therefore it would be important to deal with this within any plans to extend the site.

General – The Council has a policy of introducing advisory 20 mph signs outside schools with traffic calming measures and where there are houses, a play area and a shop, as well as a school, in order to justify the 20 mph sign. Otherwise, the tendency would be for drivers to ignore the sign, as it would not be relevant outside school hours, at weekends and school holidays.

Cllr J E Lewis referred to the heavy traffic flow (HGV etc) outside **Ysgol Bodffordd** and asked whether it would be possible to carry out a survey here.

The Assistant Chief Executive responded that she would ask the Highways Service to assess the situation.

(c) Shared Community Charter

The Head of Democratic Service explained that the Charter had been in existence since 2013 and had now been updated, in consultation with One Voice Wales, to better reflect the current situation. It was noted that the changes had been mainly minor ones but referred specifically to the following:

No. 5 – Information and Communication

In response to comments made previously at forum meetings, the revised version includes the following:

| <i>Isle of Anglesey County Council</i> | <i>Town and Community Councils</i> |
|--|---|
| <i>Will send general correspondence to the Clerks of all Town and Community Councils and will send correspondence relating to the Liaison Forum to the Clerk and other nominated individuals – in accordance with the wishes of the individual councils, with the proviso that the individual councils inform the County Council of any changes.</i> | <i>If councils would like the County Council to send correspondence relating to the Liaison Forum to member(s) as well as the Clerk, they will provide the contact details for those individuals and will inform the County Council of any changes.</i> |

A pro-forma was provided to complete for those present who wished to receive correspondence directly.

No. 7 – Land Use Planning

The intention to reduce the use of paperwork in planning, with the introduction of the Planning Portal in July 2018, was noted. Assurance was sought that the Portal would be live in July, as the date given at the last meeting of One Voice Wales was April 2018. The Leader confirmed that July 2018 was the current start date but, if any complications arise, the timescale would have to be extended to address them.

It was noted that the Planning Portal would be included in ‘Map Môn’, which is already available on the Council’s website. It was suggested that councils should take a look at Map Môn in order to familiarise themselves with this resource in the meantime.

Start time of Forum meetings- The Head of Democratic Services also referred to the start time of forum meetings, and asked whether anyone had any comments to make. There was a consensus that the start time should remain at 7 pm.

Cllr J E Lewis referred to the Council's Customer Care Charter (page 4), and asked whether the Council had received complaints from councils regarding the time taken to respond to correspondence. The Leader stated that she did not have the information to hand but encouraged anyone with specific examples to let the Council know.

It was agreed:

To accept the Shared Community Charter as a practical framework that reflects the relationship between the County Council and the town and community councils.

That the Charter should be reviewed and, if necessary, updated annually to ensure that the Charter is kept as current as possible.

That a presentation on the Planning Portal / Map Môn be arranged for this Forum in due course.

2.2 Briefing Sessions

The minutes of the briefing sessions held on 25 January and 26 April 2018 were confirmed as a correct record.

3. Stakeholder Group

Noted, for information, the minutes of the Stakeholder Group held on 11 January 2018.

4. Place Shaping

4.1 Noted, for information – the minutes of the Place Shaping workshops held on 22 February and 12 April 2018. As an update, the Assistant Chief Executive explained that the intention was to hold initial meetings at Twrcelyn and at Llifon in May, with Canolbarth Môn and Bro Rhosyr meetings to be held in June. It was also noted that Aethwy were arranging their own meeting.

4.2 The intention to hold a further workshop on **Thursday, 5 July at 7 pm** was noted.

5. Universal Credit

A presentation was made by Susan Roberts, Partnership Manager – Anglesey, Department for Work and Pensions, to raise awareness of the Universal Credit that would be introduced in Anglesey on 5 December 2018.

The purpose of the new arrangement is to simplify the benefits system with one benefit and one place to claim. It also stays with the claimant in and out of work, rather than different benefits.

An outline of the following was given:

- Support for claimants with complex needs
- Assisted digital support
- Personal budgeting support
- Alternative payment arrangements and advance payments

Reference was made to the following matters as part of the discussion that followed:

- Concern regarding the timing of the start date for the new arrangement, ie so close to Christmas, and the possibility that some would have to wait up to 6 weeks for the transfer to take place – it was explained that there was a process in place to make advance payments, if necessary.
- The need for a checklist to enable claimants to ensure that they have all the information before beginning to make the online claim – it was explained that any gaps could be filled in at the follow-up interview.
- Concern that not everyone can access the internet – it was explained that the Department for Work and Pensions had worked with the Council to ensure that PCs are available in communities, eg libraries. Also, support will be available at the Job Centre, as well as Anglesey Citizens Advice, J E O’Toole Centre etc.

To close, Susan Roberts stated that, together with Anglesey Work Coach Team Leaders, she was available to provide further information or discuss any concerns – contact details available on the PowerPoint presentation.

It was agreed that the PowerPoint presentation would be circulated to the clerks of all town and community councils.

6. Review of the Community and Town Council Sector (Welsh Government)

The Head of Democratic Services referred to the Independent Review Panel established by Welsh Government to consider the future role of town and community councils. He explained that the Panel had invited all town and community councils to open their doors and hold ‘drop in’ sessions to collate comments from their communities on Thursday, 24 May.

The Head of Democratic Services had attended a workshop for county councils held in Llandudno recently. He explained that the most common themes emerging were lack of capacity, the size of the councils and problems recruiting clerks and councillors.

All were encouraged to respond to the request for evidence.

7. Child Burial Fees

It was explained that the abolition of fees for child burial was now operational throughout Wales, with a Memorandum of Understanding signed by Welsh Government, the Welsh Local Government Association and One Voice Wales. 28 councils are responsible for cemeteries in Anglesey. The 28 councils have been requested to adopt the Memorandum and 16 had confirmed that they had as at 10 May. Once all responses are received, they will be forwarded to Welsh Government as evidence that the arrangement is being implemented.

The councils that had not yet responded were requested to do so as soon as possible.

8. Item for information – Independent Remuneration Panel for Wales

A link to the Panel's Annual Report for 2018/19 was provided. It was noted that all clerks should have received the link directly and specific reference was made to the payments to town and community councillors (Section 13).

Concern was expressed regarding the additional burden on clerks in the administration of tax payments. It was suggested that any concerns should be raised directly with the Independent Panel, as part of their annual consultation process.

9. Any other business – none.

The meeting ended at 8.25 pm.

Place Shaping

Minutes of the workshop for Town and Community Councils
held on Thursday, 5 July 2018 at 7.00 pm

Present:

Town and Community Councils

| | |
|-------------------------|---------------------------------------|
| Cllr Gordon Warren | Amlwch |
| Cllr J E Lewis | Bodffordd / Llangefni |
| Cllr Brian Potter | Llanbadrig |
| Cllr Peter Day | Llanfair Mathafarn Eithaf |
| Cllr Einion Williams | Llanfihangel Ysgeifiog |
| Cllr Margaret Thomas | Llangefni |
| Rhys Parry (Clerk) | Llangefni / Tref Alaw |
| Cllr Bethan Lloyd Jukes | Llannerchymedd (a swyddog Medrwn Môn) |
| Eifion H Jones (Clerk) | Pentraeth |
| Cllr Ella Fisk | Menai Bridge |
| Cllr Eryl Mair Lewis | Menai Bridge |
| Cllr Bill Rowlands | Trearddur |
| Cllr Catherine Lloyd | Trewalchmai |

Isle of Anglesey County Council

| | |
|---------------------|---|
| Cllr Ieuan Williams | Deputy Leader |
| Cllr Bob Parry OBE | Canolbarth Môn |
| Annwen Morgan | Assistant Chief Executive – Improving Partnerships, Communities and Services |
| Dewi Lloyd | Regeneration Manager |
| Fon Roberts | Head of Service – Children and Families |
| Ceri Jones | Children's Services |
| Karen Roberts | Housing Services |
| Rhian Wyn Jones | Policy Officer |

Also present:

| | |
|------------------|----------------------------|
| Awen Dodd | Youth Council (Medrwn Môn) |
| Lyndsey Williams | Medrwn Môn |

1. Apologies

Apologies were received from the following:

Cllr Llinos Medi – Leader of the County Council

Cllr Stan Zalot – Beaumaris.

Cllr Eurfryn Davies – Cwm Cadnant.

Cllr Mavis Swaine-Williams, Gwenda Owen (Clerk) – Valley.

Isle of Anglesey County Council - Cllrs Aled Morris Jones, Meirion Jones,
Robin Williams.

Menter Môn – Jackie Lewis.

2. Minutes

The minutes of the workshop held on 12 April 2018 were confirmed as a correct record.

3. Brief Overview

A brief overview was provided by Annwen Morgan, summarising the current position and noting the intention to begin discussions in all electoral divisions within 12 months.

4. Amlwch and North Anglesey Regeneration Plan

A presentation was made by Dewi Lloyd, Regeneration Manager, on the development of a Regeneration Plan for Amlwch and North Anglesey.

It was explained that the main reasons for creating a Regeneration Plan for this specific area was:

- Loss of industry
- Wylfa decommissioning
- 'Rationalisation' of public and private facilities
- Rural issues and needs
- Lack of new investment
- Impact and opportunities of Wylfa Newydd (part of the Supplementary Planning Guidance)
- A Plan will help to access funding

It was noted that a public consultation was currently underway to identify local strengths, weaknesses, opportunities and threats; identify local priorities, needs, aspirations and ideas and to help develop local ownership of the Regeneration Plan.

It was noted that many of the responses to date were from the Amlwch area and that more responses were needed from the wider North Anglesey communities. The intention was to target these areas shortly.

It was emphasised that this work was not being carried out separately to the Place Shaping process being implemented by Medrwn Môn – both processes will be integrated.

The closing date of the consultation was 16 July.

The following points were noted in response to questions from the floor:

- That the completion date of the Regeneration Plan depended on the response received to the consultation, but was likely to be before the end of this calendar year.

- That sufficient feedback from young people was needed and that the timescale should be extended, if necessary, to ensure this.

5. Feedback

Updates were received from Lyndsey Williams, Medrwn Môn, on the following:

5.1 Llifon

The first meeting was held at the end of May, with representatives of the community councils, community hubs and the citizens' panel present. A list of proposed activities has been put together and the intention is to hold a second meeting on 24 July.

5.2 Twrcelyn

Two meetings have been held to date, with over 20 present at the first meeting and over 25 present at the second meeting. Attendees included representation from each council in the area, together with community groups and villagers. Those present were given an opportunity to use Medrwn Môn's engagement tools for themselves. It is intended to use an empty shop in Amlwch for a short period, where the engagement tools will be available for passers-by. There was an intention to work with young people during the following week. In addition, Medrwn Môn officers would also be visiting villages in the ward.

Mapping work will continue until September, when it is intended to take the results back to the group to decide on short and medium term priorities, ensuring that they are consistent with the priorities of the Regeneration Plan.

6. Agreeing the next steps

6.1 Aethwy

An update was received from Menai Bridge Town Council, noting that Aethwy had not yet met but that they had just received a nomination from Llanfairpwll Community Council and were therefore now in a position to arrange an initial meeting. A request was made to include Cwm Cadnant in the discussions. Annwen Morgan advised that they should adhere to the individual electoral divisions initially and, once arrangements are sufficiently established, it would be possible to consider working across boundaries.

6.2 Canolbarth Môn

It was agreed that information should be shared during July and that a meeting be held in September.

6.3 Rhosyr

The intention to follow a similar timescale to that of Canolbarth Môn was noted.

6.4 Support and Timescale

It was noted that seven members of staff from Medrwn Môn were available to assist communities with the initial work and that County Council officers would be invited to attend meetings as the process develops.

It was agreed that another workshop should be held before Christmas to receive further updates and that work should begin on the remaining electoral divisions after Christmas, ie:

Aethwy
Lligwy
Ynys Gybi / Cybi
Talybolion
Bro Aberffraw

The workshop ended at 7.30 pm