

## ISLE OF ANGLESEY COUNTY COUNCIL

Report to:	<b>EXECUTIVE COMMITTEE</b>
Date:	<b>21 JUNE 2021</b>
Subject:	<b>REVENUE BUDGET MONITORING, QUARTER 4 2020/21</b>
Portfolio Holder(s):	<b>COUNCILLOR ROBIN WYN WILLIAMS</b>
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Local Members:	<b>n/a</b>

### **A –Recommendation/s and reason/s**

1. On 10 March 2020, the Council set a net budget for 2020/21 with net service expenditure of £142.146m to be funded from Council Tax income, NDR and general grants. This includes a total for general and other contingencies amounting to £1.115m. The budget for the Council Tax Premium was reduced by £0.051m to £1.393m.
2. The budget for 2020/21 included required savings of £0.307m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. The savings target for 2020/21 was significantly less than prior years due to an increase of 3.8% in funding from Welsh Government. This was a welcome increase following several years of reduced funding, which led to significant savings targets each year of over £2m. The provisional settlement for 2021/22 again shows an increase of 3.4% in Welsh Government funding.
3. The Welsh Government have provided £661m to date to meet the additional costs incurred by Councils in dealing with the pandemic, which has covered the cost of purchasing PPE, supporting the Adult Care Sector, providing additional services for the homeless, helping with the costs of transferring to home working, funding the cost of weekly payments to parents of children who would normally receive free school meals and covering the loss of income incurred by Councils as a result of the closure of services. To date, the Council has claimed £6.104m in additional funding, of which £4.917m has been received. The net expenditure to date and the projected net expenditure to the yearend take account of this additional funding.
4. In addition, the Welsh Government provided further unhypothecated funding to cover the potential loss of Council Tax, increased costs of the Council Tax Reduction scheme, digital transformation and to meet the costs of planned savings which could not be implemented due to the pandemic. In total, the Council received an additional £2.16m.
5. The overall financial position for 2020/21, including Corporate Finance and the Council Tax fund, is an underspend of £4.204m. This is 2.96% of the Council's net budget for 2020/21.
6. It is recommended that:-
  - (i) To note the position set out in Appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2020/21;
  - (ii) To note the summary of Contingency budgets for 2020/21 detailed in Appendix C;
  - (iii) To note the position of the invest to save programmes in Appendix CH;
  - (iv) To note the position of the efficiency savings for 2020/21 in Appendix D;
  - (v) To note the monitoring of agency and consultancy costs for 2020/21 in Appendices DD, E and F.

**B – What other options did you consider and why did you reject them and/or opt for this option?**

Not applicable

**C – Why is this a decision for the Executive?**

This matter is delegated to the Executive.

**Ch – Is this decision consistent with policy approved by the full Council?**

Yes

**D – Is this decision within the budget approved by the Council?**

Yes

**Dd – Assessing the potential impact (if relevant):**

1	How does this decision impact on our long term needs as an Island?	The results of the 2020/21 final outturn position will impact on the Council's financial standing. The level of resources available will be considered when making decisions which will impact on the long term needs of the Island e.g. Medium Term Financial Strategy and the Annual Revenue Budget.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	Not applicable
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	Not applicable
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	The citizens of Anglesey were consulted as part of the 2020/21 budget setting process and will be consulted on future budgets.
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	Not applicable
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	Not applicable
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	Not applicable

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The report has been considered by the SLT and the comments made incorporated into the report.
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report.
3	Legal / Monitoring Officer (mandatory)	The Monitoring Officer is a member of the SLT and any comments made were considered by the SLT.
4	Human Resources (HR)	N/A
5	Property	N/A
6	Information Communication Technology (ICT)	N/A
7	Procurement	N/A
8	Scrutiny	The report has been considered by the Finance Scrutiny Panel and reported on to the Corporate Scrutiny Committee.
9	Local Members	N/A

#### **F - Appendices:**

- Appendix A – Provisional Revenue Outturn Report for 2020/21
- Appendix B - Table of Provisional Outturn 2020/21
- Appendix C - Summary of Contingency Budgets position for 2020/21
- Appendix CH - Review of the Invest-to-Save projects 2020/21
- Appendix D - Review of Efficiency Savings for 2020/21
- Appendix DD - Information regarding monitoring of Agency Staff 2020/21
- Appendix E - Information regarding monitoring of Consultants
- Appendix F - Detailed information regarding the expenditure on Consultants

#### **Ff - Background papers (please contact the author of the Report for any further information):**

2020/21 Revenue Budget (as recommended by this Committee on 2 March 2020 and adopted by the County Council on 10 March 2020).

## REVENUE BUDGET MONITORING – OUTTURN 2020/21

## 1. General Balance

The Council Fund held £8.760m of earmarked reserves and school reserves amounting to £0.197m at the start of the financial year. The outturn for 2019/20 resulted in a general balance at the start of the current financial year of £7.060m.

The Executive have approved the 15 June transfer from General Balances, however, following a review of the earmarked reserves, as part of the closure of accounts process, 4 items have been transferred back to the general reserves. These will be taken to the Executive for approval along with the Statement of Accounts in July 2021. The current position of General balances is as follows:-

Executive Meeting	Amount £m	Purpose
Draft opening balance	-7.060	Draft audited general reserve at 31 March 2020.
15 June 2020	0.085	To top up the earmarked reserve of £100k to £185k to fully fund the painting of Beaumaris Pier.
Pending approval	-0.344	Insurance Catastrophe surplus.
Pending approval	-0.022	Legal fees in relation to planning.
Pending approval	-0.072	Unused grant in respect of school meals.
Pending approval	-0.008	Unused Coastal Path maintenance grant.
<b>Revised Council Fund General Balance</b>	<b>-7.421</b>	<b>As mentioned above, this may change following any post-audit adjustments.</b>

At outturn, there is an underspend of £4.204m for 2020/21 on controllable and non-controllable budgets, which has increased the Council General Reserve to £11.625m. This figure is unaudited and may change through post audit adjustments. The net revenue budget for 2020/21 was set at £142.146m and this level of general balance equates to 8.18% of the 2020/21 net revenue budget. The target figure is 5% (£7.1m) and this figure is above the target figure.

## 2. Financial Performance by Service

2.1 The details of the financial performance by service is set out in Appendix B. An underspend of £4.106m on services is the unaudited position as at 31 March 2021. Corporate Finance is underspent on controllable items by £284k (Contingencies, Capital Financing and Council Tax), meaning that controllable budgets combined are underspent by £4.389m. Non-controllable budgets are overspent by £185k (Council Tax and Capital Financing), bringing the overall underspend to £4.204m.

2.2 Table 1 below summarises the significant variances (circa £100k or higher):-

**Table 1**

<b>Service</b>	<b>(Under) /Overspend £'000</b>
Learning	(1,338)
Culture	(172)
Adult Services	(178)
Children's Services	(718)
Property	(100)
Waste	(423)
Economic and Community (including Leisure and Destination)	(132)
Planning and Public Protection	(224)
Human Resources	(196)
Transformation	(187)
Resources	(166)
General Contingencies	(270)
Unbudgeted uncontrollable costs - insurance, capital pension costs and bad debt	185
Other (total of variances less than £100k)	(285)
<b>Total Variance over/(under)spend</b>	<b>(4,204)</b>

### 3. Explanation of Significant Variances

#### 3.1 Lifelong Learning

##### 3.1.1 Delegated Schools Budget

Once the Council sets the budget for schools, responsibility for the budget is delegated to the schools and annual under or overspends are held in individual school reserves. As the majority of schools were closed for all but one week of the summer term, schools will have incurred less costs than normal e.g. supplies and services, supply teachers and exam fees. The balances of the schools reserves now stands at £4.015m compared to £197k at 31<sup>st</sup> March 2020. However, grants were received by schools in March from the Welsh Government which covered expenses already made, which means that their core budget was not spent. In addition, some grant funding was received on condition that it is spent in 2021/22. With the challenges ahead following the Covid pandemic, schools will be using their balances in 2021/22 and it is anticipated that school balances will fall significantly by the end of the 2021/22 financial year.

##### Central Education

3.1.2 This service was underspent by £1.338m (28.47%) at outturn. Many of the budgets within Central Education are demand-led, therefore, with the closure of schools due to the Coronavirus Pandemic, there was reduced demand as highlighted below in 3.1.3.

**3.1.3** There are a number of over and underspends across the Service. The most significant of which are listed below:-

- The provision of school meals budget was underspent by £209k due to no demand for school meals due to the closure of schools for the first four months of the financial year, the subsequent firebreak lockdown and the current lockdown. The Council subsidises school meals, therefore, reduced demand leads to reduced expenditure against the school meals budget.
- The out-of-county placements budget has seen a reduction in demand since the beginning 2019/20, with twelve children leaving out-of-county placements due to turning 16+ or returning to placements on Anglesey. Only five new placements took place in 2020/21, resulting in the underspend here being £752k.
- The early years provision also had an underspend of £213k, this was in part due to the closure of some of the providers during the pandemic, which meant no grants have been distributed.
- The school transport budgets were underspent at year end to the sum of £121k. Payments did continue to providers during the lockdown periods to ensure the continued viability of service providers, but these were at a lower rate than the normal rate payable when the service is provided.
- The primary exceptions budgets also saw an underspend at outturn of £136k. This was made up of repairs and maintenance budgets and budgets associated with school transport which was not required.
- There are some budgets within the service which has overall underspends and some with overspends. The more noticeable are the joint Môn and Gwynedd Additional Learning Needs Service which was overspent by £31k as well as Clwb Gofal £51k, where income has historically not achieved its target. Further Education was also overspent by £24k, this was related to historic pension costs.

### **3.1.4 Culture**

**3.1.4.1** This service was £172k (14.84%) underspent at outturn. The Oriel was overspent by £8k. With the Oriel having been closed for large parts of the financial year due to the national lockdowns, opportunities for the shop and exhibitions have been limited, although the majority of the lost income was recovered via the Welsh Government funding. Libraries were underspent by £171k, mainly due to vacant posts and savings on relief staff and general supplies and services whilst the libraries were closed due to Covid-19. The Archives Section also concluded the financial year with an underspend of £12k, again this was in relation to a vacant post.

## **3.2 Adults Social Care**

**3.2.1** This service was £178k (0.86%) underspent at outturn.

**3.2.2** The elements within the outturn variance are as follows:-

- Services for the Elderly: Overspend of £531k for the year. There are various elements that create the overspend, there are vacant posts in Assessment and Care Management and a post which is being funded through the Adult Transformation Fund, which creates an underspend of £130k. Residential care was overspent by £118k after taking into consideration the Social Care Workforce Grant and additional income regarding deferred charges. This is a demand led budget. This is also true for the Nursing care budget which was overspent by £84k. Homecare sees an overspend of £494k as a result of an increase in demand and costs regarding voids in association with Hafan Cefni £70k.

- Physical Disabilities (PD): Overspend of £75k – the largest underspends relates to Assessment and Care Management £66k which was due to a vacant post and grant funding for other posts. Equipment and adaptations was also underspent by £16k as a result of less aids and adaptations work being carried out due to the pandemic. Home Support overspent by £134k due to an increase in demand. Residential Care also overspent to the amount of £41k after applying the Social Care Workforce Grant of £132k.
- Learning Disabilities (LD): The service was overspent by £313k – Residential Care has overspent by £216k, even after applying the Social Care Workforce Grant. The overspend was as a result of extra demand for high cost placements for individuals with complex care needs. This is a demand led service and predominantly commissions high cost low volume placements to meet the needs of service users. Day Care was underspent by £151k as a result of additional ICF funding and a reduction in demand due to Covid19 restrictions and a decrease in contract costs. Supported and other accommodation was overspent by £455k, even after allocating £129k from the Social Care Workforce Grant. Savings of £300k were expected in this area due to a tendering exercise, however, this was not implemented due to Covid-19 and has been put on hold. Home Care was underspent to the amount of £146k as more individuals took-up direct payments and organised their own home care and £103k of the costs were covered by the Welsh Government Hardship Grant.
- Mental Health (MH): The service was underspent by £197k – Residential Care was underspent by £13k, following receipt of the Social Care Workforce Grant. This is a demand led service which, again, is predominantly high cost low volume placements. There was an underspend of £218k on Community Support, this was a direct result of having vacant posts throughout the year. There were overspends in Homecare £13k and Supported Living £69k, which are mainly related to an increase in adult placement costs and underspends of £30k in Substance Abuse and £50k in Assessment and Care Management, these were the result of vacant posts in staffing costs.
- Provider Unit and Management and Support: Underspend of £591k. Homecare units underspent by £311k, which compensates for the overspend in Services for the Elderly. Residential Homes also underspent to the sum of £226k, this was as the result of applying an ICF grant of £200k in relation to voids. The remaining underspend was the result of vacant posts across the different elements of the unit and unopened day centres due to Covid restrictions.

### **3.3 Children's Services**

**3.3.1** The service underspent its budget by £719k (6.50%) at outturn.

**3.3.2** The Looked After Children's budget is underspent by £231k, this is the result of an underspend of £765k on out-of-county placements and Small Group Homes, where a small number of cases have been funded by the Covid19 hardship fund. Foster care and non-standard placements budgets are also overspent to the amount of £317k and £201k respectively. The Commissioning and Social Work section sees a £143k underspend in its budgets, this has been the result of additional funding from the Transformation Fund and careful use of the ICF funding.

Integrated Family support has underspent to the amount of £211k due to a vacant post and posts being funded by grants as well as additional funding from the ICF grant to the sum of £66k. Youth services also underspent its budget by £108k, this has been the result of allocating staff to grant funded posts.

**3.3.3** During the pandemic, the Children and Families Services have seen a reduction in referrals coming into the service and a slight reduction in the amount of children coming into the care of the Local Authority. It is predicted that referrals will increase and, indeed, we will need to potentially bring some children into care. Therefore, we need to be mindful of the financial demands of these pressures for the forthcoming months.

#### **3.4 Housing (Council Fund)**

**3.4.1** This service was underspent by £37k (3.17%) at outturn. Homelessness and homeless prevention is the biggest underspend, £30k which is in relation to staff vacancies.

#### **3.5 Regulation and Economic Development**

##### **3.5.1 Economic and Community (includes Destination and Leisure)**

**3.5.1.1** The service, overall, was underspent by £132k (8.62%) at outturn.

**3.5.1.2** The Economic Development element of the service was underspent by £15k. This was the combination of various elements. There was a £92k underspend on staffing due to the vacant Director of Regulation and Economic Development role, however, there was an overspend of £55k on the staffing on Ynys Ynni projects. Consultancy and subscription was also overspent due to contributions made to the North Wales Economic Ambition Board. Due to the national lockdown the Business Centre was unable to let the available office space and this resulted in the income being £15k behind its target.

**3.5.1.3** The Destination section was underspent by £53k for the year. Tourism has underspent by £100k due to national lockdowns. The Destination Manager post, which has been vacant throughout the year, has now been recruited to and has contributed to the staffing underspend of £57k. There was an overspend on Countryside and ANOB is overspent by £11k due to shortfalls in income. There were also overspends in Maritime £36k and an agreed overspend on the repainting of Beaumaris pier of £73k.

**3.5.1.4** The Leisure section has been hit hard due to closure of all leisure centres in the early part of the year, fire break and the post Christmas lockdown restrictions. The outturn for the leisure centres is a £64k underspend. The majority of the lost income was recovered through the Welsh Government's Hardship Fund, with £1.22m claimed by the Council.

##### **3.5.2 Planning and Public Protection**

**3.5.2.1** This service was £224k underspent (10.14%) at outturn.

**3.5.2.2** The Public Protection section underspent its budget by £183k at year end. There was an overspend on Dog/Pest control of £15k, income for this section was not achieved however the extent of the overspend was reduced following a contribution by the Welsh Government of £15k for loss of income as a result of national lockdowns. Environmental Health was underspent to the sum of £67k, this was the result of continuing staff savings £39k and a contribution of £30k from the Hardship Fund and, as well as, £33k towards lost income due to lockdown restrictions. The underspend on Registrars is £24k. Funding was received from Welsh Government to cover the shortfall on income and the extra costs in staffing arising from the pandemic. There were also underspends on premises, transport and supplies and service budgets. Licensing was £64k below its budget as a result of staff vacancies, general underspends and the receipt of £20k via the PDP grant. Corporate Health and Safety underspent by £43k as the result of a vacant post.



**3.5.2.3** The Planning section was underspent by £41k at outturn. Planning Control achieved breakeven position. Building Control was forecast to breakeven, however, their income has improved in the final quarter of the year to achieve an underspend of £27k. Underspends of £5k for Planning Policy and £11k for Implementation and Conservation are the results of receiving grant income and controlling of the sections' running costs.

## **3.6 Highways, Waste and Property**

### **3.6.1 Highways**

**3.6.1.1** At the end of financial year, there is an underspend on Highways and Transportation of £80k. As a result of the Covid-19 pandemic, the Service has experienced large fluctuations in some areas of its budget compared to a typical financial year. These are most noticeable under Fleet management, Môn Community Transport and Car Parks Income. There were underspends within department support, on staffing which was due to a vacant post and transport and supplies and services. Public Transport was underspent to the sum of £103k due to part year vacancies and a general reduction in expenditure, also the section received grants which were utilised before core budgets. Parking Management saw an underspend of £11k. Car Park income fell during the year due to less motorists travelling during the pandemic and local decisions to provide free parking at certain times of the day. The Council claimed £260k in lost income via the Welsh Government's Hardship Fund, but this did not cover the income lost as a result of local decisions. Traffic management was also overspent overall to the sum of £15k.

**3.6.1.2** Structures management was underspent to the sum of £32k, mainly due to two vacant posts. Road safety Management saw a reduction in the Road Safety Grant for 2020/21, which meant that additional core budget had to be utilised in order to fund its activities, however, the section were underspent by £25k at year end.

**3.6.1.3** Street Works was underspend by £63k due to overachieved income, the works budget were £100k overspent at year end. Covid restrictions has meant a reduced call upon the Council's fleet and, therefore, the income expected has underachieved to the sum of £157k. Compensating underspends can be found within other budgets of the Council. Môn Community Transport was also under budget at year end due to decreased activity during the year because of the pandemic.

### **3.6.2 Waste**

**3.6.2.1** The Waste service was £423k (5.27%) underspent at outturn, Waste Disposal underspent by £284k, mainly as a result of the opening of Parc Adfer and the Council benefitting from a lower rate per tonne of disposal since becoming a partner in the Parc Adfer partnership with four of the other North Wales local authorities. Public conveniences £7k, cleaning Services £45k and Penhesgyn Electricity Generation £59k were all also underspent for the year.

**3.6.2.2** An underspend of £105k was achieved in recycling costs, the underspend is due to a vacant post, increased income from recyclates and reduced expenditure on supplies and services, as well as the Service being successful in applying for additional funding through the Circular Economy Grant. At Penhesgyn, the transfer station was underspent to the sum £56k at year end. This was the result of the site being closed for part of the year due to the pandemic.

**3.6.2.3** The new waste collection contract was awarded during 2020/21 and will become operational from 2021/22. There were residual costs of £197k associated with the tendering and preparing for the new contact that were incurred. This sum exceeded the specific funding allocated to the Waste service to cover this expenditure and, therefore, the excess expenditure was funded from unutilised budgets within the Service. Waste Collection as a whole has benefitted from a Circular Economy Grant which has meant that, before incurring costs for the tender process, the section was £64k underspent for the year.

**3.6.2.4** The underspending on recycling has allowed £250k to be transferred to the Council's earmarked reserve, which has been set up to provide funding to tackle the climate emergency declared by the Council on 8 September 2020. The Service was awarded three additional Circular Economy Grants during the year and the grants are reflected in the underspends shown above as the grants have been utilised before the core budgets.

### **3.6.3 Property**

**3.6.3.1** Property Services was underspent by £100k (9.75%) at outturn. There were underspends in rents £97k, which is the result of various elements, such as one-off windfalls for backdated rent and several smallholding properties undergoing rent reviews during the year. Repairs and maintenance budgets were underspent by £34k due to lockdown periods during the year. Utility costs were also £33k lower than the budget due to lower usage of Council buildings and energy efficiency measures. The cleaning services, excluding Covid related elements, was £26k underspent due to staffing related issues. The Valuation Office Agency has revalued the rateable value of the main Council headquarters, which has reduced the business rates by £32k. Other general underspends within the Service amounted to £35k.

**3.6.3.2** There is an overspend of £135k on capitalised professional fees, arising from delays in the 21st Century Schools programme, part of which is due to the lockdown. A delay in capital projects within the 21<sup>st</sup> Century Schools programme has reduced the fee earning work within Property in this financial year. However, this work is expected to increase in future financial years when the 21<sup>st</sup> Century Schools Band B projects are progressed.

## **3.7 Transformation**

**3.7.1** The Transformation service was overspent by £470k at outturn.

**3.7.1.1** The HR function was underspent by £196k (14.56%) at year-end. Vacant posts amounted to an underspend of £45k. Central training was underspent by £152k. This is due to the Covid-19 outbreak preventing the usual training to take place.

**3.7.1.2** The ICT Section was underspent by £87k (3.07%) at year-end. Software budgets have historically been insufficient and the budget was £135k overspent at year-end but underspending on other budget heads within the service covered these additional costs. The ICT section has responded to the need of the Council in transforming its service, their budgetary expenditure has been dominated by the requirements of the Council to be able to allow the staff to be able to work remotely rather than their normal expenditure patterns. For example, the expansion of Citrix licences to enable widespread home-working during the lockdown period and beyond has increased budgetary pressures further, although Welsh Government has supported the Council by providing 50% funding towards these increased costs. Anglesey Connected was also underspent by £13k.

**3.7.1.3** The Corporate Transformation Section was underspent by £187k (22.16%) at outturn. All budget areas were underspent with the most significant being an underspend of £86k on the Ynys Môn and Gwynedd Partnership. Cyswllt Môn underspent by £67k mainly on staffing costs, and Corporate Transformation core expenditure was £34k below budget again mainly down to staffing changes during the financial year.

### **3.8 Resources (excluding Benefits Granted)**

**3.8.1** The Resources function budget is £166k (5.25%) at outturn.

**3.8.2** Revenues and Benefits was £17k underspent for the year. There were various under and overspends within the budget which contributed to the overall underspend. Court Costs were underspent as a result of the pandemic, however, this was mitigated with the contributions of £58k from Welsh Government. The Accountancy Service was overspent by £57k mainly due to staffing costs, and a historic shortfall in the bank charges budget. The reimbursement of staff costs from grants was £21k behind target due to the redeployment of the grants team on Covid-19 related work, although this loss was partly offset by additional Welsh Government funding to meet the costs of processing Covid business grants. Internal Audit had an underspend to the sum of £39k which is the result of staff vacancies £51k, however, £12k of this budget was used to meet the cost of specialist external audit services. The Procurement section was £163k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets and procurement card rebates.

### **3.9 Council Business**

**3.9.1** The function was £83k (4.96%) underspent at outturn, which is somewhat different to the forecast in quarter 3. However the department were awarded an Electoral Reform Grant where staff time was able to be allocated against the grant.

**3.9.2** Legal Services overspent by £3k, which is better than that forecasted in quarter 3, which is the result of the recovery of income levels post lockdown in quarter 4.

**3.9.3** Electoral Services was £60k underspent, this was due to the receipts of an Electoral Reform Grant where grant funding was utilised before core funding. Committee Services were also £33k underspend for the year, again partly down to the use of grant rather than core funding and a vacant post due to a secondment. The Translation Service was £8k overspent as a result of using external translators.

### **3.10 Corporate and Democratic Costs**

**3.10.1** The Corporate and Democratic budget was overspent by £62k (2.01%) at outturn.

**3.10.2** Members Support & Expenses had a combined £59k underspend. There were two vacancies among the elected Members and pandemic restrictions has led to significant underspending of the travelling, training and conferences budgets.

**3.10.3** The corporate budgets overall are showing an overspend of £127k. The Apprenticeship Levy was underspent by £25k, there are also underspends in grant audit fees and historic pension payments to the Pension Fund. However there has been a £20k overspend on Staff Counselling, as there is no budget for this expenditure. Secondary pensions contributions were £149k higher than anticipated due to a revised actuarial valuation and there has also been a prior year grant adjustment which presents as an overspend in this year's accounts.

### **3.11 Corporate Management**

**3.11.1** The function was £47k (7.66%) underspent at outturn. This relates to the residual budget following the management restructure in 2019/20 and small underspends on transport and general office supplies.

## **4. Corporate Finance (including Benefits Granted)**

**4.1** Corporate Finance, including the Council Tax Reduction Scheme (CTRS) and Housing Benefit (HB) budgets, was underspent by £377k at year-end. An overspend of £142k was forecast on CTRS / HB budgets due to a rise in the number of claimants as a consequence of increasing unemployment. However the Welsh Government provided an additional £228k in funding and, as a result, the final outturn for this budget was an overspend of £68k.

**4.2** The budget for 2020/21 included some items retained centrally as contingency budgets, these amounted to £1,115k. The majority of these budgets were transferred into Service budgets during the year, which left £270k unallocated. Appendix C provides a summary of the contingencies budget, this shows that £961k has already been vired to approved budgets.

**4.3** The capital financing budget is made up of 3 elements: the sum set aside to meet future repayments (Minimum Revenue Provision - MRP), interest payable on outstanding loans and interest received on cash balances held in the Council's bank accounts and other investments. Delays in capital projects, in particular the 21<sup>st</sup> Century Schools programme, lowered the Council's borrowing requirement which, in turn, has led to lower MRP and interest costs. During the pandemic, the Council maintained a higher than normal cash balance, although investment returns are very low (on average less than 0.2% during the year). As a result, the Capital Financing budget was also underspent to the sum of £104k.

## **5. Collection of Council Tax**

- 5.1** The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2019. It does not provide for arrears collected from previous years, adjustments to liabilities arising from previous years (exemptions, single person discounts etc.), changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. Covid-19 is also impacting on the collection of Council Tax and an increase in the bad debt provision has been made to reflect this impact. During the year, the Council has seen around 200 properties transferring from domestic properties to self-catering properties on the Business Rates register. These transfers can be backdated a number of years and the Council not only loses the current year's Council Tax but it also must refund any payments made back to the applicable date of transfer, this results in a significant loss of income in the year. As a result of the points noted above, the core Council Tax income was £834k lower than the budget.
- 5.2** The Council Tax premium is designed to encourage owners of empty properties and second homes to return the property to general use and, as such, there is a risk that the number of properties paying the premium can reduce significantly during the year. In order to mitigate this risk, the tax base for premium properties is set at 80% and, if the numbers of properties paying the premium does not fall significantly, then the budget will generate a surplus. Again, the transfer of properties from the domestic to the Business Rates register has reduced the premium payable on second homes but, despite the transfer of properties, overall the numbers of second home properties remained fairly constant and, as a result, the Council Tax premium budget showed a surplus of £501k at the end of the financial year.
- 5.3** The collection rate of 2020/21 Council Tax has fallen and, although this will not impact the overall revenue budget in 2020/21, it will result in a need to increase the provision for bad debt in future years as the recovery process ends and a higher number of taxpayers are unable to pay the outstanding debt. The Welsh Government have recognised this issue and have provided the Council with £769k of additional funding in order to help mitigate the loss of income. This funding is being held in an earmarked reserve and will be released in future years to offset any increases required in the bad debt provision.

## **6. Budget Savings 2020/21**

- 6.1** Budget savings of £307k were removed from service budgets for 2020/21. £244k of the savings were achieved, however, £63k were not delivered. The most significant shortfall will be within Highways, Waste and Property, where £57k of savings relating to car park income has been difficult to achieve due to delays caused by the Coronavirus pandemic. A full detailed analysis can be seen for each Service in Appendix D.

## **7. Invest-to-Save**

- 7.1** An invest to save programme was undertaken in 2016/17, with an allocation of £983k for individual projects. To date, £807k has been spent or committed from this allocation of funding up to and including 2020/21. All projects are at various stages of development, with some closer to completion than others, although progress to complete these projects has been impacted by the Coronavirus pandemic. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2021/22 and the funding will still be available within the invest-to-save reserve.

## 8. Agency and Consultancy Costs

8.1 During the year to date, £715k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies. £279k related to costs within Children's Services, to cover vacant posts, and £146k related to staff cover for Adult Services. The Waste Management Service spent £210k for site agents at the recycling centres. Full details can be seen at Appendix DD.

8.2 A total of £681k was spent on Consultancy during financial year 2020/21, with £344k funded through grant or external sources. A full summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

## 9. Welsh Government Covid-19 Grant Funding to date

9.1 The Welsh Government has provided significant financial support to the Welsh local authorities on Coronavirus related additional costs and loss of income, without which the outturn would be a sizeable overspend. Table 2 below shows that the Council claimed £6.196m for additional costs arising from the pandemic, £92k of this was not eligible but £6.104m was considered eligible and £4.917m has already been paid to the Council, leaving a balance of £1.186m remaining for quarter 4 which will be paid during 2021/22.

**Table 2 - Covid-19 related expenditure April 2020 to March 2021 funded by Welsh Government**

	Adult Social Services £'000	Excess Deaths £'000	Free School Meals £'000	General £'000	Homeless ness £'000	School Cleaning £'000	Community Support £'000	IT / Home Working £'000	Self Isolation £'000	SSP Enhancem ent £'000	Total £'000
<b>Claimed</b>	1,784	33	1,100	1,896	910	114	69	166	82	43	6,196
<b>Disallowed</b>	1	0	24	21	0	0	36	9	0	2	92
<b>Balance Due</b>	<b>1,783</b>	<b>33</b>	<b>1,076</b>	<b>1,875</b>	<b>910</b>	<b>114</b>	<b>33</b>	<b>157</b>	<b>82</b>	<b>41</b>	<b>6,104</b>
<b>Paid</b>	1,645	29	864	1,449	570	94	33	159	66	6	4,917
<b>Balance Outstanding</b>	<b>138</b>	<b>4</b>	<b>212</b>	<b>426</b>	<b>339</b>	<b>20</b>	<b>0</b>	<b>-2</b>	<b>15</b>	<b>34</b>	<b>1,186</b>

## 9.2 Loss of Income from Covid-19 Restrictions Funded by Welsh Government

The Council's income has significantly reduced as a result of Covid-19 restrictions, such as closure of the Leisure centres and the impact on car parking fees during the initial lockdown, the Fire-break lockdown and the pre and post Christmas lockdowns. Welsh Government has compensated local authorities for eligible income lost due to the Coronavirus. The Council has claimed £2.369m from Welsh Government, of which £0.020m has been disallowed. £2.310m has been paid to date, with a further £0.039m expected to be paid over the coming weeks. A summary of the income compensated and claimed to 31 March 2021 is shown below in Table 3:-

**Table 3 – Welsh Government Grant Funding for Loss of Income from Services during the Pandemic**

Summary	Maritime	Museums	Leisure	Open Spaces	Education	Waste Disposal	Car Parks	Adult Services	Public Protection	Rental Income	Markets and Travel Clubs	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Claimed	37	173	1,220	6	442	2	260	33	135	49	12	2,369
Disallowed	0	0	0	0	0	0	0	20	0	0	0	20
<b>Balance Due</b>	<b>37</b>	<b>173</b>	<b>1,220</b>	<b>6</b>	<b>442</b>	<b>2</b>	<b>260</b>	<b>13</b>	<b>135</b>	<b>49</b>	<b>12</b>	<b>2,349</b>
Paid	37	173	1,215	6	442	2	260	13	101	49	12	2,310
<b>Balance Outstanding</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>39</b>

## 10. Conclusion

**10.1** The Coronavirus pandemic has had a significant impact on the normal delivery of services by the Council in 2020/21 and, as such, the financial performance does not reflect what would happen in a normal year. The underspend of £4.197m is welcomed and strengthens the Council's financial position moving forward, but would have not been achieved without the additional funding that has been provided by the Welsh Government. However, the demand for future services is not yet known and, while the direction of the global pandemic is looking favourable, it is going to be a challenge to respond to the demands following the pandemic. There is likely to be an increase in demand for a number of Council services in 2021/22 as the lockdown eases and normality returns and it will not be surprising if Services find themselves overspending budgets during 2021/22 and this will be funded from the Council's General Balances.

**10.2** Further work is required to model the impact and a revised Medium Term Financial Plan will be submitted to the Executive in September 2021, prior to the commencement of the 2022/23 budget process.

**Projected Revenue Outturn for the Financial Year-ending 31 March 2021 – Outturn**

Service/Function	2020/21 Annual Budget	Provisional Outturn	Provisional Total Outturn Variance	Provisional Uncontrollable Variance (Exceptions)	Provisional Controllable Variance (Non-Exceptions)	Difference to Qtr 3 on Service Controlled Budgets
	£'000	£'000	£'000	£'000	£'000	£'000
<b><u>Lifelong Learning</u></b>						
Delegated Schools Budget	47,621	47,621	-	-	-	-
Central Education	4,758	3,415	(1,343)	(5)	(1,338)	(1,278)
Culture	1,186	1,010	(176)	(4)	(172)	54
<b><u>Adult Services</u></b>	27,160	26,927	(233)	(55)	(178)	(295)
<b><u>Children's Services</u></b>	10,971	10,258	(713)	5	(718)	(216)
<b><u>Housing</u></b>	1,168	1,131	(37)	0	(37)	(25)
<b><u>Highways, Waste &amp; Property</u></b>						
Highways	6,228	6,150	(78)	2	(80)	(17)
Property	984	888	(96)	4	(100)	141
Waste	8,030	7,607	(423)	0	(423)	(290)
<b><u>Regulation &amp; Economic Development</u></b>						
Economic Development	1,922	1,790	(132)	(1)	(131)	(25)
Planning and Public Protection	2,209	1,985	(224)	0	(224)	(63)
<b><u>Transformation</u></b>						
Human Resources	1,346	1,150	(196)	0	(196)	(185)
ICT	2,799	2,713	(86)	0	(86)	136
Corporate Transformation	853	664	(189)	(2)	(187)	(152)
<b><u>Resources</u></b>	3,164	2,998	(166)	0	(166)	(96)



Service/Function	2020/21 Annual Budget	Provisional Outturn	Provisional Total Outturn Variance	Provisional Uncontrollable Variance (Exceptions)	Provisional Controllable Variance (Non-Exceptions)	Difference to Qtr 3 on Service Controlled Budgets
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Council Business</b>	1,614	1,534	(81)	2	(83)	(13)
<b>Corporate &amp; Democratic costs</b>	3,033	3,094	61	0	61	61
<b>Corporate Management</b>	626	578	(48)	0	(48)	(43)
<b>Total Service Budgets</b>	<b>125,672</b>	<b>121,513</b>	<b>(4,160)</b>	<b>(54)</b>	<b>(4,106)</b>	<b>(2,306)</b>
Levies	3,599	3,599	0	0	0	0
Discretionary Rate Relief	70	78	8	0	8	21
Capital Financing	7,106	7,002	(104)	0	(104)	(3)
General & Other Contingencies	270	0	(270)	0	(270)	0
Support Services contribution HRA	(700)	-892	(192)	(192)	0	0
Benefits Granted	6,128	6,060	(68)	0	(68)	142
Uncontrollable	1	249	249	249	0	400
<b>Total Corporate Finance</b>	<b>16,474</b>	<b>16,096</b>	<b>(377)</b>	<b>57</b>	<b>(434)</b>	<b>560</b>
<b>Total 2020/21</b>	<b>142,146</b>	<b>137,609</b>	<b>(4,537)</b>	<b>3</b>	<b>(4,540)</b>	<b>(1,746)</b>
<b>Funding</b>						
NDR	(24,313)	(24,313)	0	0	0	0
Council Tax	(39,748)	(38,914)	834	182	652	556
Council Tax Premium	(1,393)	(1,894)	(501)	0	(501)	(282)
Revenue Support Grant	(76,692)	(76,692)	0	0	0	0
<b>Total Funding 2020/21</b>	<b>(142,146)</b>	<b>(141,813)</b>	<b>333</b>	<b>182</b>	<b>151</b>	<b>274</b>
<b>Total outturn, including impact of funding</b>	<b>0</b>	<b>(4,204)</b>	<b>(4,204)</b>	<b>185</b>	<b>(4,389)</b>	<b>(1,472)</b>

Summary of the Outturn Position on Contingency Budgets 2020/21

	<b>Budget</b>	<b>Virements</b>	<b>Amended Budget YTD</b>	<b>Committed YTD</b>	<b>Currently Uncommitted Budgets</b>	<b>Budget Forecast</b>
	£	£	£	£	£	£
General Contingency	371,550	(167,610)	203,940	-	203,940	-
Salary and Grading	150,000	(91,637)	58,363	-	58,363	-
Earmarked Contingency	708,770	(701,570)	7,200	-	7,200	-
<b>Total General and other Contingencies</b>	<b>1,230,320</b>	<b>-960,817</b>	<b>269,503</b>	<b>-</b>	<b>269,503</b>	<b>-</b>

**Review of Invest-to-Save Projects 2020/21**

Service	Title	Description	Amount Approved	Allocation for 2020/21	Spent 2020/21	Remaining budget 2020/21	Balance at 31 March 2021	Project Update
			£	£	£	£	£	
Resources	Electronic Document Management System for Revenues and Benefits	Provide scanning solution and workflow for Revenues and Benefits	170,000	0	0	0	0	Project closed. No further update.
I.T	Local Land and Property Gazetteer (LLPG)	Implement a LLPG system across the Council	10,800	0	0	0	0	Project closed. No further update.
I.T. / Transformation	Customer Relationship Management System	Purchase and implementation of a CRM system	255,000	100,132	53,456	46,676	46,676	The CRM continues to be used extensively with tranche 2 of business support grants being administered through the system as well as a booking system for attending Household Waste Recycling Centres. The CRM integration with the line of business system used by the contractor appointed to the waste collection contract for the authority has been completed, and is live. Work has started on Highways business processes as nominated by the Transformation Board. Sanity check and general housekeeping on existing forms are currently being undertaken.
I.T. / Resources	Payment Gateway	Purchase and implement a payment gateway which will enable payments to be received via the App	27,000	13,583	0	13,583	13,583	Project closed. No further update.
Regulation & Economic Development	Improve the Resilience of the Planning Systems	New automated planning systems	118,000	15,374	0	15,374	5,687	Works on enabling a new TPO module into the system is continuing to progress, works on the Ash Die Back element is currently on hold as further 'demos' with alternative suppliers and ICT involvement have taken place with no decision made to date. Due to issues with the redacting element in Enterprise 5.20, a decision

Service	Title	Description	Amount Approved	Allocation for 2020/21	Spent 2020/21	Remaining budget 2020/21	Balance at 31 March 2021	Project Update
			£	£	£	£	£	
								was undertaken at senior level to cancel this upgrade and move to Enterprise 5.30 with a new proposed 'go-live' date now scheduled for November 2021. Work has also re-commenced on the de-duplication of data within the Salesforce system.
Resources	Improving Income Collection Systems	Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMôn etc.) to link into the cash management system	150,000	42,799	5,956	36,843	36,843	Full commitments have now been made and within the bid budgets. Implementation recommenced during Quarter 2 following ending of furlough of certain Capita project staff, but momentum only picked up in Quarter 3. Testing of the new GL export file that could be done remotely is almost complete and arrangements are in place to complete the testing that cannot be done remotely. Once this is complete, automated income reconciliation/e-returns can begin to be implemented, involving new processes for services and bespoke electronic bank statements from the Authority's bankers. Further automated work is being progressed by developing APIs to enable automated income update to ledger through income management for internal services such as leisure, education and highways and externally for DWP. Implementation will be ongoing into the next financial year due to Covid-19 delaying implementation and internal services retendering certain software processes. The remaining budget balance will be used for any unexpected items which remain.
Lifelong Learning	Modernisation of business and performance processes – Education	Implement unused modules in the ONE Management Information system	67,000	0	0	0	0	Project closed. No further update.

Service	Title	Description	Amount Approved	Allocation for 2020/21	Spent 2020/21	Remaining budget 2020/21	Balance at 31 March 2021	Project Update
			£	£	£	£	£	
Lifelong Learning	Modernisation of business and performance processes - Oriel Môn	Website for the Oriel	20,000	11,474	0	11,474	11,474	There have been some delays with the company and Covid-19. The website and online shop and EPOS system are now all live and remaining invoices paid.
I.T. / Transformation	Digital First / Digital By Default	Employ a Digital Lead Officer and Digital Services Analyst	£70,000 in year 1 and £50,000 in year 2	50,000	68,850	-18,850	30,280	Two people have been recruited to the Temporary Digital Technician posts at Grade 5 and are currently in post.
Public Protection	Improved Digital Connectivity within the Public Protection Service	Implementation of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales.	£10,000 per year for 4.5 years	10,000	0	10,000	45,000	No progress to report in 2020/21. Due to Covid-19 and pressures on Public Protection, there has been no capacity to proceed. It is recommended that this funding is returned to the Council's general balances.
<b>Total</b>				<b>243,362</b>	<b>128,262</b>	<b>115,100</b>	<b>189,543</b>	

APPENDIX D

Review of Efficiency Savings 2020/21

Service/Function	Budget Savings 2020/21 £'000	Achieved 2020/21 £'000	Unachieved 2020/21 £'000	Comments
Highways, Waste & Property	68	11	57	<p>Savings of £10k were not achieved by reducing the cost of running the Council's vehicle fleet by investing in more fuel efficient vehicles and improving administration procedures to reduce down time. This is due to the significant reduction of fleet vehicle use due to Covid-19. Four LPG vehicles were delivered in July which will be more fuel efficient, but the benefit will not materialise until the next financial year. It is unclear, at this point, when demand for Fleet vehicles will recover. The Service has absorbed the loss this financial year through a reduction in other expenditure.</p> <p>A saving of £47k by increasing car park fees is also unlikely to be achieved. Saving is dependent on:</p> <ol style="list-style-type: none"> <li>1. Implementation of cash-less option but this was delayed until 3 August due to Covid-19.</li> <li>2. Increase in prices - car parks were closed during the first quarter of the financial year due to Covid restrictions. All were subsequently reopened but EMRT decided not to implement charges in urban car parks until the end of September in order to encourage use of Town Centres. Additionally, the Parking Steering Group has resolved not to implement new charges until 2021/22. As these are local decisions, the loss of income will not be eligible in full for WG Covid-19 grant.</li> </ol> <p>The Service will aim to absorb the shortfall through underspends elsewhere within the Highways budget.</p> <p>A saving of £11k by rearranging the out of hours rota of the property repairs team is on track to be fully achieved.</p>
Regulation and Economic Development	65	59	6	<p>A saving of £22k has been implemented in full by reducing the Development Control Team's administrative capacity. This has been achieved by the recent investment in the planning system.</p> <p>The expected increase in income of £1k was unachieved given the current pandemic and its effect on group gatherings and events.</p> <p>£37k saving by deleting the remainder of the Outdoor Facilities budget following the transfer of the assets from the Council's control has been fully achieved.</p> <p>The fees and charges for maritime services have been increased, although the saving of £5k was not achieved due to the Covid-19 related restrictions and the shortening of the open season.</p>

Service/Function	Budget Savings 2020/21	Achieved 2020/21	Unachieved 2020/21	Comments
	£'000	£'000	£'000	
Housing	101	101	0	A saving of £27k has been achieved by deleting the vacant post of Strategic Development Officer.
				Savings of £4k by reducing the cost of administrative support to the Head of Housing is being achieved.
				A saving of £36k by capitalising the staffing costs relating to the delivery of Disabled Facilities Grant will be achieved.
				Savings of £19k were proposed by adjusting the charges to the Housing Revenue Account to reflect the increase in these costs, are likely to be achieved at year-end review.
				A service budget review identified £15k of un-utilised budget which have now been deleted. There was no overspend at the end of Q2, so this saving is being achieved.
Transformation	5	5	0	A saving of £5k was recognised by deleting budgets for low usage telephone lines and mobile phones. No further line savings have been identified to date but, if not found, the savings will be found from elsewhere in the department's budget, as in 2019/20.
Resources	60	60	0	A saving of £10k was proposed by reducing postage budgets as a result of investments in the Payroll and Housing Benefit systems which has allowed the transfer of information electronically rather than posting paper documents.
				A corporate approach to the purchase of some is expected to release a saving of £50k. Expenditure at Q4 is within budget.
Council Business	8	8	0	Reducing the cost of holding Civic events is expected to achieve a saving of £8k for the year. Expenditure at Q4 is within budget.
<b>Total</b>	<b>307</b>	<b>244</b>	<b>63</b>	

Agency Costs April to March 2021

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
Economic & Regeneration	23,358	Grant	Temporary	Unable to recruit fully qualified EHO for food sampling
	12,585	Grant	Temporary	Capacity arising from additional work in respect of Covid Business Grants
	<b>35,943</b>			
Schools	1,843	Core	Temporary	Teaching cover in specialised areas
	1,030	Core	Temporary	Supply Cover
	<b>2,873</b>			
Waste	83,686	Specific Core Budget	Temporary	Short term staff - not available via HR Matrix
	79,085	Specific Core Budget	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	47,500	Specific Core Budget	Temporary	Additional tasks required short term. Staff not available via HR Matrix
	<b>210,271</b>			
Children Services	58,021	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	186,606	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	34,455	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	<b>279,082</b>			
Property	3,603	Contingency	Temporary	Valuation for the 2020/21 accounts
	<b>3,603</b>			
Adult Services	9,813	Core Budget	Temporary	DOLS project
	119,284	Core Budget	Temporary	To cover vacant posts
	17,171	Core Budget	Temporary	To cover vacant posts
	<b>146,268</b>			
Transformation	36,631	Un-utilised staffing budget	Temporary	Maternity
	<b>36,631</b>			
<b>Total</b>	<b>714,671</b>			



## APPENDIX E

**Summary Consultancy Expenditure OutturnQ4 2020/21**

<b>Summary Consultancy Expenditure per Service</b>					
<b>Service</b>	<b>Qtr1</b>	<b>Qtr2</b>	<b>Qtr3</b>	<b>Qtr 4</b>	<b>Total 2020/21</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Central Education	8,685	10,033	875	3,000	<b>22,593</b>
Culture	0	0	1,950	8,548	<b>10,498</b>
Economic & Regeneration	1,125	36,501	54,255	255,177	<b>347,058</b>
Property	0	0	0	0	<b>0</b>
Highways	0	17,655	6,428	61,182	<b>85,265</b>
Schools	0	0	0	929	<b>929</b>
Waste	12,883	40,257	11,033	15,354	<b>79,527</b>
HRA	0	1,200	2,500	10,110	<b>13,810</b>
Housing	0	0	600	0	<b>600</b>
Corporate & Democratic	0	0	0	0	<b>0</b>
Adult Services	0	0	0	12,078	<b>12,078</b>
Children Services	2,466	56	4,811	25,763	<b>33,096</b>
Corporate	0	0	0	0	<b>0</b>
Transformation	630	1,386	13,122	4,785	<b>19,923</b>
Council Business	11,847	2,582	0	0	<b>14,429</b>
Resources	9,515	0	8,450	23,500	<b>41,465</b>
<b>Total</b>	<b>47,151</b>	<b>109,671</b>	<b>104,023</b>	<b>420,426</b>	<b>681,271</b>
Funded by:					
Core Budget	46,016	72,640	40,379	178,127	<b>337,162</b>
Grant	630	1,386	11,018	37,742	<b>50,776</b>
External Contribution	505	35,645	52,626	204,557	<b>293,333</b>
Reserves	0	0	0	0	<b>0</b>
<b>Total</b>	<b>47,151</b>	<b>109,671</b>	<b>104,023</b>	<b>420,426</b>	<b>681,271</b>

**Breakdown of Consultancy Costs Outturn 2020/21**

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
<b>Total Q1 April - June</b>	<b>47,151</b>					
<b>Total Q2 July - Sept</b>	<b>109,671</b>					
<b>Total Q3 Oct - Dec</b>	<b>104,023</b>					
Central Education	1,200			✓	Core	Preparing contract, ITT and tender documents for School Meals contract
	1,800			✓	Core	Tendering the School Meals Contract 2020
<b>Total Central Education</b>	<b>3,000</b>					
Culture	700			✓	Core Budget	Final fee – resetting the compass
	108	✓			Grant	Online shop costs for OYM
	4,975	✓			Grant	Marketing Strategy and communication content
	1,515	✓			Grant	Online exhibition
	550	✓			Grant	'Lets get real' programme, 7 months project
	700	✓			Grant	Film recording training sessions
<b>Total Culture</b>	<b>8,548</b>					
Regulation, Economic & Regeneration	3,300			✓	External	Production of draft document – phase 1 of the Economic Impact study
	11,300			✓	External	Design and Production of Local Area Maps
	500			✓	External	Video shoot 2020 H Ryan Cruise
	11,293			✓	External	Crest of a wave & additional film days, animation
	3,400			✓	External	Research and production phase 3 & 4 of the EIS study
	12,510			✓	External	Gazebo

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	6,380			✓	Core	Land acquisition Former Eastman Site
	59,860	✓			External	Morlais TWAO Application
	3,956	✓			External	Applications Support – Holyhead Waterfront
	24,293	✓			External	Wylfa – post examination advice
	460	✓			Core	GIS Support
	16,138	✓			External	Wylfa Newydd Project
	806	✓			Core	Traffwll Solar Park
	94	✓			Core	Holyhead Waterfront
	7,500	✓			Core	A5025 Online Highway Improvements
	504	✓			Core	Sage Coretime Technical Services
	19,793			✓	External	Evaluation of Llangefni, Holyhead Strategic Infrastructure Projects
	6,641			✓	External	Penrhos Industrial Estate Holyhead Substation Lease
	3,000			✓	External	Scottish Power Surrender and Sale – professional charges
	2,750			✓	External	Empire empty property scheme
	4,500			✓	External	Independent grant verification support
	4,875			✓	External	Town centre regeneration / empty properties consultancy support
	9,900			✓	External	North Anglesey Strategy
	5,000	✓			Planning Income	Provision of curatorial information and advice – memorandum of Understanding
	15,000	✓			Planning Income	Annual fee towards the shared Minerals and Waste Service for 2020/21
	530			✓	Core	Structural checks
	9,090	✓			Core	4 x ESS days to include on site expenses and travel 2021/22
	288	✓			Core	Supply and analysis of diffusion tubes

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		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	541	✓			Core	Contribution towards the North Wales Collaborative Air Quality
	450	✓			Core	Sanitiser Gel – Generic test
	1,000			✓	Core	Myotxins and heavy metal sampling
	2,977	✓			Core	World Pay direct debits
	75			✓	External	Provision of 'return to lessons' training
	245			✓	External	Merchaid Môn actif logo design
	250			✓	External	Virtual safeguarding Course
	4,000			✓	External	To provide delivery of Anglesey School Cycling Programme
	360			✓	External	Signs for family fitness trail
	200			✓	External	Virtual Safeguarding Course
	1,420			✓	External	Môn Actif banners and pop ups
<b>Total Economic and Regeneration</b>	<b>255,177</b>					
<b>Highways</b>				✓	Core	Si-Dem and Si Log HHC Support and Licence
	2,552			✓	Core	Si-Dem and Si Log HHC Support and Licence
	7,500			✓	Core	CSSW Hamp Contribution
	1,500			✓	Core	Undertake additional scanner condition survey's along A5 to Holyhead
	14,561			✓	Core	Provide scanner survey for 2020/21 estimated lengths below A-roads
	4,675			✓	Core	Reporting PAM, SCRIM and WGA
	9,875			✓	Core	Dwyran Natural Flood Risk Management scheme
	10,896	✓			Core	Planning comments LLFA Ynys Môn
	630			✓	Grant Funded	Facilitate an EPS development licence – Llyn Rhos Ddu, Newborough
	611			✓	Core	Produce map cache for CamsMobile tablets

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	2,221			✓	Core	Topographic survey and design footbridge foundations
	6,160	✓			Core	SAB Duties Ynys Môn Full Applications
<b>Total Highways</b>	<b>61,182</b>					
Waste	7,620	✓		Specific Work	Specific Core Budget	Provision of External Technical Support - Procurement of a new waste collection and cleansing contract
	57	✓		Specific Work	Specific Core Budget	DUoS Offtake
	97	✓		Specific Work	Specific Core Budget	Metering and Settlement fee
	2,798	✓		Specific Work	Specific Core Budget	Penhesgyn Landfill Gas Technical Support
	1,065	✓		Specific Work	Specific Core Budget	Penhesgyn Landfill Financial Provision Review
	1,425	✓		Specific Work	Specific Core Budget	Health & Safety Support
	1,856	✓		Specific Work	Specific Core Budget	Bioaerosol Monitoring works at the IVC – July 2020
	437	✓		Specific Work	Specific Core Budget	Analysis charges
<b>Total Waste</b>	<b>15,354</b>					
HRA	10,110			✓	Core	Orchard Intelligent Forms Solution Subscription
<b>Total HRA</b>	<b>10,110</b>					
Adult Services	12,078			✓	Core	Service review
<b>Total Adult Services</b>	<b>12,078</b>					
Schools	929			✓	Core	Conduct
<b>Total Schools</b>	<b>929</b>					
Children's Services	3,600			✓	Grant Funded	Language and Speech therapist input
	67			✓	Grant Funded	B&B
	4,987			✓	Grant Funded	Annual Hosting

	Amount £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	400			✓	Grant Funded	Training
	2,660			✓	Grant Funded	Gig Dydd Gwyl Dewi
	3,000			✓	Grant Funded	Project cost – Education contribution
	9,735			✓	Grant Funded	Duke of Edinburgh Award Expeditions
	660			✓	Grant Funded	Level 2 Food Hygiene Course
	1,600			✓	Grant Funded	Outside Activities
	57			✓	Grant Funded	Purchase Birth certificate
<b>Total Children's Services</b>	<b>25,763</b>					
Transformation	1,227	✓			Core Budget	Support for the Contensis content management system used for the corporate website
	3,558	✓			Grant	Assessor - Trainee Social Workers
<b>Total Transformation</b>	<b>4,785</b>					
Resources	22,500			✓	Specific Core Budget	MRP Review
	1,000			✓	Specific Core Budget	Annual release upgrade services 2020
<b>Total Resources</b>	<b>23,500</b>					
<b>-Total Q4 January – March</b>	<b>420,426</b>					
<b>Cumulative total 2020/21 - April to March</b>	<b>681,271</b>					

