

<b>Isle of Anglesey County Council</b>	
Report to:	The Executive
Date:	25 October 2021
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Lynn Ball Director of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 <a href="mailto:JHuwJones@ynysmon.gov.uk">JHuwJones@ynysmon.gov.uk</a>
Local Members:	Not applicable

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>November 2021 – June 2022</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

<b>B – What other options did you consider and why did you reject them and/or opt for this option?</b>
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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**Ch – Is this decision consistent with policy approved by the full Council?**

Yes.

**D – Is this decision within the budget approved by the Council?**

Not applicable.

**Dd – Assessing the potential impact (if relevant):**

1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	

#### F - Appendices:

The Executive's Forward Work Programme: November 2021 – June 2022

# The Executive's Forward Work Programme

## Period: November 2021 – June 2022

Updated 14 October 2021



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

*\* Key:*

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# The Executive's Forward Work Programme

Period: November 2021 – June 2022

Updated 14 October 2021

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
1	<b>2022/23 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel - Date to be confirmed  Corporate Scrutiny Committee - Date to be confirmed	The Executive  Date to be confirmed, subject to Welsh Government timescale.	
<b>November 2021</b>							
2	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 November 2021	
3	<b>Welsh Language Promotion Strategy 2021-2016</b>		Council Business	Annwen Morgan Chief Executive  Cllr Ieuan Williams	Partnership and Regeneration Scrutiny Committee  November 2021	The Executive  29 November 2021	Full Council  7 December 2021
4	<b>Welsh in Education Strategic Plan 2022-2032</b>		Learning	Rhys H Hughes Director of Education, Skills and Young People  Cllr Meirion Jones	Partnership and Regeneration Scrutiny Committee  November 2021	The Executive  29 November 2021	

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5	<p><b>Corporate Scorecard – Quarter 2, 2021/22 (S)</b></p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 16 November 2021	The Executive  29 November 2021	
6	<p><b>Revenue Budget Monitoring Report – Quarter 2, 2021/22 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel  11 November 2021	The Executive  29 November 2021	
7	<p><b>Capital Budget Monitoring Report – Quarter 2, 2021/22 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  29 November 2021	
8	<p><b>Housing Revenue Account Budget Monitoring Report – Quarter 2, 2021/22 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  29 November 2021	

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9	<b>Council Tax Base 2022/23</b>  To set the Tax Base for 2022/23	This is a delegated matter for the Executive as it falls within the Council's Budget and Council Tax setting framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  29 November 2021	
10	<b>Transitional Plan – Anglesey (post pandemic)</b>		Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 16 November 2021 (to be confirmed)	The Executive  29 November 2021 (to be confirmed)	Full Council  7 December 2021 (to be confirmed)
11	<b>Peboc Site</b>		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development  Cllr Carwyn Jones		The Executive  29 November 2021	
12	<b>Statement of Gambling Policy 2022-2025</b>	This is a matter for the Executive as the policy is included in the Council's Policy Framework	Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development  Cllr Richard Dew		The Executive  29 November 2021	Full Council  7 December 2021

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13	<b>Community Benefit Contributions Strategy</b>  Approval of revised strategy.		Regulation and Economic Development	Dylan Williams Deputy Chief Executive  Cllr Carwyn Jones		The Executive  29 November 2021	
14	<b>Service Asset Management Policy 2021-2031 – Smallholdings Estate</b>		Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property  Cllr R G Parry OBE	Corporate Scrutiny Committee 16 November 2021	The Executive  29 November 2021	
15	<b>Corporate Asset Management Policy 2021-2026</b>		Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property  Cllr R G Parry OBE	Corporate Scrutiny Committee 16 November 2021	The Executive  29 November 2021	Full Council
<b>December 2021</b> SLT- 22 November 2021; Business meeting – 29 November 2021; The Executive – 13 December 2021							
16	<b>The Executive's Forward Work Programme (S)</b> Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  13 December 2021	

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17	<b>Establishing a Port Health Authority for Holyhead Port</b>		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development  Cllr Richard Dew		The Executive  13 December 2021	
18	<b>Road Maintenance and Highways Asset Management Policy</b>		Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property  Cllr R G Parry OBE		The Executive  13 December 2021	
19	<b>Housing Challenge: IOACC's response to the local housing situation</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery	Corporate Scrutiny Committee  16 November 2021	The Executive  13 December 2021	
20	<b>Shared Equity Policy</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery		The Executive  13 December 2021	

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<b>January 2022</b> SLT – 4 January 2022; Business meeting – 10 January 2022; The Executive – 24 January 2022						
21	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  24 January 2022
22	<b>Local Housing Strategy 2022-2027</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery	Corporate Scrutiny Committee  20 January 2022	The Executive  24 January 2022  Full Council  22 February 2022
<b>February 2022</b>						
Budget - DATE TO BE CONFIRMED, SUBJECT TO WELSH GOVERNMENT TIMESCALE						
23	<b>Revenue Budget Monitoring Report – Quarter 3, 2021/22 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  14 February 2022
24	<b>Capital Budget Monitoring Report – Quarter 3, 2021/22 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  14 February 2022

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25	<b>Housing Revenue Account Budget Monitoring Report – Quarter 3, 2021/22 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  14 February 2022	
26	<b>Medium Term Financial Strategy and Budget 2022/23 (S)</b>  Adoption of final proposals for recommendation to the County Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)  Corporate Scrutiny Cttee 9 February 2022	The Executive  14 February 2022	Full Council 22 February 2022
27	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  14 February 2022	

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28	<b>Population Needs Assessment: Social Services and Wellbeing (Wales) Act 2014</b>		Social Services	Fôn Roberts Director of Social Services  Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 8 February 2022	The Executive  14 February 2022	Full Council  Date to be confirmed
29	<b>AONB Management Plan 2021-2025</b>		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development  Cllr Carwyn Jones		The Executive  14 February 2021	Full Council  22 February 2022
<b>March 2022</b>							
30	<b>Annual Equality Report 2020/21</b>	Social Services Portfolio Holder	Council Business	Lynn Ball Director of Function – Council Business / Monitoring Officer  Cllr Llinos Medi		The Executive  March 2022	
31	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  21 March 2022	

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32	<b>Corporate Scorecard – Quarter 3, 2021/22 (S)</b>  Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee  7 March 2022	The Executive  21 March 2022	
33	<b>Homelessness Strategy and Housing Support Grant</b>	Housing	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery	Corporate Scrutiny Committee  7 March 2022	The Executive  21 March 2022 To be confirmed	
34	<b>Social Services Improvement Programme Progress Report</b>	Social Services	Fôn Roberts Director of Social Services  Cllr Llinos Medi	Social Services Improvement Panel 15 February 2022  Corporate Scrutiny Committee 7 March 2022	The Executive  21 March 2022	
<b>April 2022</b>						
35	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  25 April 2022	

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<b>May 2022</b>						
36	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services		The Executive  May 2022
<b>June 2022</b>						
37	<b>Welsh Language Standards Annual Report 2021/22</b>	Portfolio Holder with responsibility for the Welsh language.	Council Business	Annwen Morgan Chief Executive		The Executive  June 2022
38	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services		The Executive  June 2022
39	<b>Corporate Scorecard – Quarter 4, 2021/22 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive  June 2022

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40	<b>Revenue Budget Monitoring Report – Quarter 4, 2021/22 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  June 2022	
41	<b>Capital Budget Monitoring Report – Quarter 4, 2021/22 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  June 2022	
42	<b>Housing Revenue Account Budget Monitoring Report – Quarter 4, 2021/22 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  June 2022	

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