

APPOINTMENTS COMMITTEE

Minutes of the virtual meeting held on 21 October 2021

- PRESENT:** Councillor Ieuan Williams (Chair)
Councillor Bob Parry OBE FRAGS (Vice-Chair)
- Councillors R Dew, Glyn Haynes, T Ll Hughes MBE, K P Hughes,
Llinos Medi Huws and A M Jones.
- IN ATTENDANCE:** Head of Profession (Human Resources) and Transformation,
Human Resources Manager (CW),
Committee Officer (MEH).
- APOLOGIES:** Councillors Vaughan Hughes and R Meirion Jones
- ALSO PRESENT:** None
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1 DECLARATION OF INTEREST

None received.

2 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** to adopt the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item as it may involve the likely disclosure of exempt information as defined in Paragraph 12A of the said Act and in the attached Public Interest Test.”

3 STAFF APPOINTMENTS

Chief Executive

Submitted – a report by the Head of Profession (Human Resources) and Transformation.

The Head of Profession (Human Resources) and Transformation reported that the current Chief Executive, has confirmed her intention to retire from her post at the end of March, 2022.

It was **RESOLVED**:-

- To externally advertise the post of Chief Executive;
- The Job Description and Person Specification for the post to be in accordance with Enclosure 1 of the report;
- The salary for this post to be advertised in accordance with the current salary of £120,526 per annum with the 2021 pay award being added once agreed;
- The terms and conditions to be as outlined in Enclosure 2 of the report;
- The advertisement to run for a consecutive period of four weeks;
- The post to be advertised in accordance with the Council’s usual policy for Chief Officer posts, which would be through the Authority’s website, a dedicated microsite, along with

social media platforms to include Indeed and lleol.cymru websites, the Guardian newspaper, Golwg and advertising through WLGA, together with direct notification to all local authorities in Wales and Welsh Government;

- Following closure of the advertisement, an objective and independent shortlisting exercise to be carried out by two Officers from the Human Resources Service independently;
- Following completion of the shortlisting process the Committee will be reconvened to approve the shortlisting candidates for interview and any further steps required in the selection process. The final selection will need to include endorsement by the full Council.

**COUNCILLOR IEUAN WILLIAMS
CHAIR**