

Isle of Anglesey County Council	
Report to:	The Executive
Date:	29 November 2021
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Lynn Ball Director of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@ynysmon.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers December 2021 – July 2022;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?
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C – Why is this a decision for the Executive?
The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

C – Why is this a decision for the Executive?**Ch – Is this decision consistent with policy approved by the full Council?**

Yes.

D – Is this decision within the budget approved by the Council?

Not applicable.

Dd – Assessing the potential impact (if relevant):

1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?**What did they say?**

1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	

E – Who did you consult?		What did they say?
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not relevant

F - Appendices:

The Executive's Forward Work Programme: December 2021 – July 2022

The Executive's Forward Work Programme

Period: December 2021 – July 2022

Updated 16 November 2021



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

** Key:*

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

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The Executive's Forward Work Programme

Period: December 2021 – July 2022

Updated 16 November 2021

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
1	2022/23 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel - Date to be confirmed Corporate Scrutiny Committee - Date to be confirmed	The Executive Date to be confirmed, subject to Welsh Government timescale.	
December 2021						
2	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 13 December 2021	
3	Establishing a Port Health Authority for Holyhead Port	Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development Cllr Richard Dew		The Executive 13 December 2021	
4	Schools' Digital Strategy	Learning	Rhys H Hughes Director of Education, Skills and Young People Cllr Meirion Jones		The Executive 13 December 2021	

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January 2022						
5	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 24 January 2022
6	Local Housing Strategy 2022-2027		Housing	Ned Michael Head of Housing Services Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 20 January 2022	The Executive 24 January 2022 Full Council
7	Shared Equity Policy		Housing	Ned Michael Head of Housing Services Cllr Alun Wyn Mummery		The Executive 24 January 2022
February 2022						
8	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 14 February 2022

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9	HRA Housing Rents and Housing Service Charges 2022/23		Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery	Finance Scrutiny Panel	The Executive 14 February 2022	
10	Population Needs Assessment: Social Services and Wellbeing (Wales) Act 2014		Social Services	Fôn Roberts Director of Social Services Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 8 February 2022	The Executive 14 February 2022	Full Council Date to be confirmed
11	AONB Management Plan 2021-2025		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development Cllr Carwyn Jones		The Executive 14 February 2021	Full Council
12	Road Maintenance and Highways Asset Management Policy		Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property Cllr R G Parry OBE		The Executive 14 February 2022	

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March 2022						
13	Annual Equality Report 2020/21	Social Services Portfolio Holder	Council Business	Lynn Ball Director of Function – Council Business / Monitoring Officer Cllr Llinos Medi		Delegated decision March 2022
2022/23 Budget items – Dates to be confirmed, subject to Welsh Government timescale						
14	Revenue Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive
15	Capital Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive
16	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive

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17	Treasury Management Strategy Statement 2022/23 Adoption of strategy for the new financial year.		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive	Full Council
18	Community Based non-residential Social Care Services –2022/23 Fees and Charges		Adults Services	Arwel Owen Head of Adults Services Cllr Llinos Medi	Finance Scrutiny Panel	The Executive	
19	Local Authority Homes for Older People – Setting the Standard Charge 2022/23		Adults Services	Arwel Owen Head of Adults Services Cllr Llinos Medi	Finance Scrutiny Panel	The Executive	
20	Fees and Charges 2022/23		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive	

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21	Independent Sector Care Home Fees 2022/23		Adults Services	Arwel Owen Head of Adults Services Cllr Llinos Medi	Finance Scrutiny Panel	The Executive	
22	Medium Term Financial Strategy and Budget 2022/23 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Corporate Scrutiny Committee	The Executive	Full Council
23	Capital Strategy and Capital Programme		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive	Full Council
24	Capital Budget 2022/23		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Corporate Scrutiny Committee	The Executive	Full Council

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25	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 21 March 2022	
26	Corporate Scorecard – Quarter 3, 2021/22 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 7 March 2022	The Executive 21 March 2022	
27	Homelessness Strategy and Housing Support Grant	Housing	Ned Michael Head of Housing Services Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 7 March 2022	The Executive 21 March 2022 To be confirmed	
28	Social Services Improvement Programme Progress Report	Social Services	Fôn Roberts Director of Social Services Cllr Llinos Medi	Social Services Improvement Panel 15 February 2022 Corporate Scrutiny Committee 7 March 2022	The Executive 21 March 2022	

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29	Housing Revenue Account (HRA) Business Plan		Housing	Ned Michael Head of Housing Services Cllr Alun W Mummy	Finance Scrutiny Panel	The Executive 21 March 2022	
April 2022							
30	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 April 2022	
May 2022							
31	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive May 2022	
June 2022							
32	Welsh Language Standards Annual Report 2021/22	Portfolio Holder with responsibility for the Welsh language.	Council Business	Annwen Morgan Chief Executive		Delegated decision June 2022	

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33 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services		The Executive June 2022	
34 Corporate Scorecard – Quarter 4, 2021/22 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive June 2022	
35 Revenue Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	
36 Capital Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	

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37	Housing Revenue Account Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	
July 2022							
38	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services		The Executive July 2022	

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