

Draft Work Programme for Standards Committee 2022/23

No	Items	Action	Completed / Further Actions
1	The Standards Committee's Annual Report to full Council	The Committee to begin consideration of and work on the next Annual Report ahead of their formal meeting in June, 2022. Share the annual report (once considered by the Council) with the PSOW?	Draft report considered at informal meeting on 28/3/2022. Work ongoing for presentation to meeting on 28/6/2022
2	Review of Local Resolution Protocol	An amendment was made in March 2022 – further review may be needed after discussions with group leaders. Report anonymised cases dealt with under local resolution processes to PSOW?	Amendment made March 2022 – further work needed. PSOW has issued 'model' protocol for TCCs.
3	Offer and Provision of training to leaders of political groups. Need to decide: <ul style="list-style-type: none"> Who will deliver training Involvement of standards committee members. Involve senior officers? 	Need discussion with political group leaders and democratic services. These arrangements must be made at the start of each administration and training take place within 6 months of the election and be reviewed at least annually	Discussed with HR. Enquiries made of WLGA for any 'bespoke' training available
4	Communication with political group leaders	Formal reporting process by leaders or more informal? What frequency of reports from group leaders? Arrange meetings periodically to review behaviour?	Met previously 8/3/21 and 27/5/21
5	Intervention/notification of low – level complaints some within groups not reported to PSOW.	Need to see response from Penn report by Wales Government. Any reports to be anonymised.	Met previously 8/3/21 and 27/5/21
6	Meetings	Last formal meeting 15/12/2021	Informal meeting held on 28/3/2022 and 27/4/2022.

		<p>Informal meeting(s) to consider:</p> <ul style="list-style-type: none"> • consultation on WG's draft statutory guidance on standards of conduct • a draft for the Annual Report of the Committee to full Council. • Workplan for 22/23 <p>Next formal meeting scheduled for 28/6/2022.</p>	
7	Newsletters following the 15.12.2021 formal meeting	Members to consider following-up responses to the Newsletter from a certain number of town and community councils after the discussion of the item at the Committee's formal meeting in December 2021.	
8	Complaints reporting – Quarterly Update Reports	Work required on a procedure to allow Committee members to ascertain and be assured that reported PSOW cases do not show any particular trend in poor behaviour. This process to preserve and respect (any of) the PSOW's requirements of confidentiality relating to these matters.	
9	Standards Committee Observing work of Public Committees and full Council	<p>Following a decision that members of the Committee would undertake the role of observing proceedings at formal, public meetings of certain Committees of the Council (Scrutiny and Planning) and full Council meetings, it was communicated to the Group Leaders that this was now effective.</p> <p>Members of the Committee who wish to participate in</p>	Pro-forma report to be developed to ensure all issues recorded.

		this observation role are requested to volunteer so that a schedule can be drawn-up and responsibilities allocated accordingly.	
10	Training for SC Members		Discussions on-going with HR
11	How to Complain	Consideration to be given as to how to publicise how to complain against elected members once it has been settled what the process will be for 'low-level complaints' following the Penn Review and WG's response.	