

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Governance and Audit Committee
Date:	27 June 2024
Subject:	Governance and Audit Committee Action Log
Head of Service:	Marc Jones Director of Function (Resources) and Section 151 Officer MarcJones@anglesey.gov.wales
Report Author:	Marion Pryor Head of Audit and Risk MarionPryor@anglesey.gov.wales
Nature and Reason for Reporting: This report informs the members of the Governance and Audit Committee about the status of the actions / decisions it has agreed upon.	

1. Introduction

- 1.1. At its meeting of 18 April 2024, the Governance and Audit Committee received a report following the outcome of a piece of work undertaken to fulfil the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) [Position Statement: Audit Committees in Local Authorities and Police 2022](#), which recommends that audit committees evaluate their impact and identify areas for improvement.
- 1.2. Members were asked to consider the outcome of the report, the recommendations for improvement made by CIPFA and the actions proposed by management and members of the Committee to address the issues raised.
- 1.3. During deliberations around how the Committee could be more impactful and proactive rather than reactive, a member suggested having an action log following each meeting to enable the Committee to monitor the progress and completion of the actions/decisions it has agreed upon.

2. Recommendation

- 2.1. That the Governance and Audit Committee notes the actions detailed in the following table and is content that the actions have been implemented to its satisfaction.

Governance and Audit Committee Action Log

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
1	18/04/24	3	Head of Audit and Risk to produce an action log to monitor progress against actions/decisions agreed at each meeting.	Head of Audit & Risk	The Head of Audit and Risk has developed an Action Log and will submit it to each meeting of the Committee.	Complete. Effective from 27/06/24
2	18/04/24	3	Head of Audit and Risk to circulate to the Committee's members for comment the Committee's Terms of Reference with the changes recommended by CIPFA ahead of their formal review by Committee in June 2024.	Head of Audit & Risk	<p>Terms of Reference have been revised in accordance with recommendations from the CIPFA review.</p> <p>Circulated to Chair and Director of Function (Resources) and Section 151 Officer 13/05/24. Responses received 20 and 21/05/24 respectively.</p> <p>Translated version circulated to members of the Governance and Audit Committee 28/05/24, with responses due by 11/06/24.</p> <p>Final version submitted to Governance and Audit Committee for formal approval 27/06/24.</p>	Complete.
3	18/04/24	3	To enhance the Committee's proactiveness, that consideration be given to trialling an approach	Director of Function (Resources) &	Consideration will be given, where relevant, to holding briefing sessions with the	Noted.

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
			whereby the Committee is briefed in advance of an upcoming agenda item to enable members to research the subject area for ideas ahead of its being formally considered by the Committee.	Section 151 Officer	Committee prior to any new and unfamiliar agenda items.	
4	18/04/24	8	The format and content of future reports regarding national reviews and their related recommendations be amended as suggested.	Corporate Planning and Performance Manager		
5	18/04/24	9	Reports by Audit Wales be accompanied in future by a covering report setting out the purpose of each report and the expectations on the Committee in considering it.	Corporate Planning and Performance Manager		
6	18/04/24	13	The Annual Cyber Security Report in future include instances (if any) where the Council's IT/cyber security defences have been penetrated and the remedial actions taken.	IT Manager		