

STANDARDS COMMITTEE SELECTION PANEL

Minutes of the hybrid meeting held on 23 September 2025

PRESENT: **Representing the County Council**

Councillor Margaret M Roberts (Chair)
Councillor Dylan Rees

Independent Members

Dr Teleri M Jones

IN ATTENDANCE: Director of Function (Council Business)/Monitoring Officer
Deputy Monitoring Officer/Legal Services Manager (LL)
Committee Officer (SC)

APOLOGIES: None

1. TO ELECT A CHAIRPERSON

Councillor Margaret M Roberts was elected Chair for the duration of the appointments process.

2. DECLARATION OF INTEREST

No declaration of interest was received.

3. RECRUITMENT OF A NEW INDEPENDENT MEMBER TO THE STANDARDS COMMITTEE

Submitted - a report by the Director of Function (Council Business)/Monitoring Officer on the above.

The Monitoring Officer reported that one of the Standards Committee's five independent members' term of office will be coming to an end at the end of the year. She stated that the Selection Panel is undertaking a recruitment process to appoint a new member to the Standards Committee for a period up to eight years.

The Monitoring Officer reported that the appointment process consists of three steps, the first being to decide on the relevant criteria for the personal specification for the role. Secondly, to approve the advertisement, application package and advertising arrangements. Thirdly, to consider questions that the Panel would like to ask during interviews. It was noted the Panel will meet on 21 October 2025 to draw up a shortlist and then

convene interviews on 6 November 2025. The Selection Panel will present its recommendations to full Council in December for approval.

The Monitoring Officer referred to legislative criteria (Enclosure 1), which is statutory and includes the minimum requirement that any candidate would need to satisfy in order to be considered. She stated that additional requirements considered as local choice criteria (Enclosure 2), can also be applied, which include skills that may be considered advantageous.

The Panel discussed the options available and agreed to apply the statutory criteria for the role (as detailed in Enclosure 1 to the report).

RESOLVED to agree that the Selection Panel adopt the requirements of legislative criteria for the recruitment of the new independent member to the Standards Committee.

4. TO APPROVE THE ADVERTISEMENT AND DOCUMENTATION FOR THE RECRUITMENT OF A NEW INDEPENDENT MEMBER TO THE STANDARDS COMMITTEE

Submitted - a report by the Director of Function (Council Business)/ Monitoring Officer on the above.

It was noted that it is statutory to advertise any vacancy for an independent member to the Standards Committee in two local newspapers. Reference was made to a previous vacancy in 2023, where advertisements were placed on the Council's website, Twitter, Facebook, the Bangor and Anglesey Mail and Daily Post.

Discussion focused on the options available regarding advertising the vacancy and costs involved. The Panel agreed that a notice be placed in two local newspapers, with a link provided to the application form and background papers, as well as promoting the vacancy on the Council website, Facebook, Twitter and any other appropriate digital platforms available to the Council

RESOLVED: -

- **To approve the draft advert in Enclosure 1 to the report.**
- **To accept the draft letter for applicants in Enclosure 2 to the report.**
- **To advertise the vacancy in two local newspapers, as well as the Council's website, Facebook, Twitter and any other appropriate digital platforms available to the Council.**

5. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED to adopt the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on item 12 on the grounds that it involved the disclosure of exempt information as defined in Schedule 12A of the said Act and in the Public Interest Test as presented.”

6. POSSIBLE QUESTIONS FOR THE INTERVIEWS FOR AN INDEPENDENT MEMBER TO SERVE ON THE STANDARDS COMMITTEE

Submitted - a report by the Director of Function (Council Business)/ Monitoring Officer requesting that the Selection Panel consider and agree on suitable interview questions for shortlisted candidates from the criteria adopted.

A list of potential interview questions was provided in Enclosure 1 to the report. The Panel agreed that the interview questions presented were appropriate for the interview process without amendments.

RESOLVED: -

- **That the Panel considered and agreed on the interview questions for prospective candidates, as presented in Enclosure 1, based on the criteria discussed in Items 3 and 4 of the agenda.**
- **That the Selection Panel meet on 21 October 2025, to consider applications received, and draw up a shortlist of candidates for interview.**

The meeting concluded at 3:15 pm

**COUNCILLOR MARGARET M ROBERTS
CHAIR**