

ISLE OF ANGLESEY COUNTY COUNCIL	
REPORT TO :	PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE
DATE:	25 JULY 2013
TITLE OF REPORT:	WORK PROGRAMME
REPORT AUTHOR:	SCRUTINY OFFICER
REQUESTED ACTION:	THE COMMITTEE IS REQUESTED TO APPROVE, REVISE OR AMEND ITS WORK PROGRAMME AS IT DEEMS APPROPRIATE

1.0 PURPOSE OF THE REPORT

- 1.1 To submit to the Partnership and Regeneration Scrutiny Committee a draft work programme (Appendix 1). The Committee is requested to approve, revise or amend its work programme as it deems appropriate.
- 1.2 The purpose of the work programme is to identify the Committee priorities in the current municipal year (May 2013 to May 2014). The Welsh Government considers that people should be informed about the Council's scrutiny function and planned work. The work programme will be included on the Council's scrutiny web page together with additional information regarding scrutiny.
- 1.3 It should be noted, that once a work programme is agreed, it will be reported to each meeting of the Committee (for the purpose of reviewing its content, considering the inclusion of new items or withdrawal / adjournment of existing items, and planning ahead to the next meeting). This will ensure that the work programme is kept updated and is publicly available as required by the Welsh Government.

2.0 BACKGROUND.

2.1 In order to comply with Welsh Government guidance (please see paragraph 1.2) the Partnership and Regeneration Scrutiny Committee must establish a work programme for the municipal year May 2013 to May 2014. As with all Scrutiny Committees the work undertaken should be of benefit to the Council. The purpose of forward work planning is:

- To identify issues of concern or ways in which scrutiny can contribute to the overall aims of the Council.

- To agree which Scrutiny Committee activity is best suited to dealing with each issue (e.g. report to Committee, Investigation by Panel or ongoing progress reports.)
- To plan how work can be carried out within available resources and within reasonable timescales.

2.2 Isle of Anglesey County Council Constitution requires that a Scrutiny Committee will be responsible for setting its own work programme. It should set its work programme in consultation with all Committee members and, if possible, in consultation with relevant officers. The Committee should also consider referrals from the Executive, the Council or other Committees.

3.0 TERMS OF REFERENCE

3.1 Article 6 of the Council's Constitution set out each Scrutiny Committee's terms of reference, functions and membership, whilst Scrutiny Rules of Procedure are laid out in Part 4 of the Constitution.

3.2 Terms of reference

- The focus of the Committee's work will be to ensure that the interests of the citizens of the Isle of Anglesey are promoted, and that the Council's priorities and resources are most beneficially reflected, in the partnerships, joint working, collaboration and external agency arrangements, as exist from time to time. The remit of the Committee will extend to local, regional and national arrangements and will include (but will not be limited to) those areas in which the Council has a statutory duty such as crime and disorder matters.
- Issues in relation to regeneration and the "Enterprise Island" concept (or successor plans and policies).
- Receive information and presentations from external public sector agencies (e.g. Betsi Cadwaladr University Health Board, North Wales Police Service, North Wales Fire and Rescue Service, Welsh Ambulance Service and Betsi Cadwaladr Local Community Health Council) and scrutinise their work on the Island.
- To review or scrutinise decisions made, or other action taken in connection with the discharge by the Executive of its functions, and in respect of decisions made but "called in", or otherwise not implemented to recommend to the Executive that those decisions be reconsidered.
- To review or scrutinise decisions made, or other action taken in connection with functions which are not the responsibility of the Executive, except that this power shall not extend to the scrutiny of individual decisions in respect of development control, licensing, registration or any other applications for consents or permissions.
- To scrutinise the performance of services under the requirements of the Wales Programme for Improvement.
- Fulfilling the function of the Crime and Disorder Committee in accordance with section 19(1) of the Police and Justice Act 2006 and Welsh Government Regulations. Specific Terms of Reference where this Committee is considering the exercise of powers relating to crime and disorder to include :

-to review and/or scrutinise decisions made or actions taken in connection with the discharge by the responsible authorities of their crime and disorder functions;

-to make reports and recommendations to the Council and/or the Executive with respect to the discharge of crime and disorder functions by the responsible authorities;

-to consider at a meeting of the committee any local crime and disorder matter referred to the committee by a member of the Council;

-to decide whether to make a report or recommendations to Council and/or the Executive in respect of a local crime and disorder matter, having regard to any representations made by that member as to why the committee should do so;

-to notify the member concerned of its decision and the reasons for its decision in any case where the committee decides not to make a report or recommendations in respect of a local crime and disorder matter;

-to provide a copy of any committee report or recommendations to the member concerned (in respect of a local crime and disorder matter) and to such responsible and co-operating persons or bodies, as it thinks appropriate;

-to review responses to committee reports and recommendations and to monitor action taken by responsible and co-operating persons or bodies in relation to the discharge of crime and disorder functions by the responsible authorities;

3.3 The terms of reference for the Partnership and Regeneration Scrutiny Committee (as detailed in the Constitution and set out above) are by definition detailed, and to aid members in their duties, it would be fair to summarise key roles by way of the following bullet points:

- Monitoring the performance of local strategic partnerships in respect of policies and plans.
- Contributing to partnership policy and strategy development.
- Representing the views of the public to strategic partnerships.
- Acting as a “critical friend” to Betsi Cadwaladr University Health Board and other public bodies on the Island.
- To meet once a year to review decisions made and action taken by responsible authorities in respect of their crime and disorder functions.
- Economic Development/Regeneration matters.
- To keep the Committee’s work programme updated.

4.0 CONCLUSION

4.1 The Committee is requested to consider its draft work programme as detailed in **APPENDIX 1** and approve, revise or amend it as it deems appropriate.

4.2 When deciding on their work programme it is useful for Scrutiny Committees to have regard to the Executives future work programme. For this purpose a copy of the Executive's forward work programme is attached as **APPENDIX 2**.

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Date: 16 July 2013

Job Title: Scrutiny Officer

APPENDIX 1- Draft Work Programme

APPENDIX 2- Executive's Work Programme
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ISLE OF ANGLESEY
COUNTY COUNCIL

APPENDIX 1



PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE WORK PROGRAMME

Chair: Councillor Derlwyn Hughes
Vice- Chair: Councillor Alun Mummery

The table below is the Partnership and Regeneration Scrutiny Committee Work Programme from May 2013 to May 2014. The Work Programme will be reported to each meeting of the Scrutiny Committee for the purpose of reviewing its content, consideration of new items or adjournment / withdrawal of items.

Contact: Geraint Wyn Roberts (Scrutiny Officer)
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Date of Meeting	Item	Purpose	Location /Start Time
30 May 2013	Election of Committee Chair and Vice-Chair	Beginning of new municipal year2013-2014 and a requirement that the Committee elects a Chair and Vice Chair.	Council Chamber
17 June 2013	Betsi Cadwaladr University Health Board	Biannual briefing sessions from the Health Board to update members on their modernisation agenda, locality matters and public health issues.	Committee Room 1 /1pm
	Section 33 – Agreement for the Specialist Children’s Service	Pre decision Scrutiny on proposals to establish a single integrated Specialist Children’s Service in principle via a formal partnership agreement with the Betsi Cadwaladr University Health Board.	
	Adults safeguarding –Towards a North Wales Strategic Framework	Pre decision scrutiny on the strategic direction of safeguarding adults responsibility together with forming a view regarding the change to the current regional arrangements and the creation of a 2 tier North Wales Safeguarding Adult Board.	
	Committee Nomination to the Corporate Parenting Panel (1 member)	Nomination of a Committee member to the Panel that acts on behalf of the Council that ensures services to children /young People in	

Date of Meeting	Item	Purpose	Location /Start Time
		care are of a high standard.	
	Committee Nomination to the Isle of Enterprise Programme Board (2 members) and the Service Excellence Programme Board (1 member).	Nomination of Committee members to two Programme Boards. The Anglesey Transformation Plan establishes three Programme Boards to oversee and drive change programmes and projects within the Council.	
25 July 2013	Strategic Partnerships	An overview and introduction to the role of the Community Safety Partnership, the Children and Young People Partnership and the Health and Social Care Partnership.	Committee Room 1 /1pm
	Dublin Declaration	Pre -decision Scrutiny prior to the Council entering into agreement to collaborate with other authorities to develop policy and practices to create age friendly communities.	
	Work Programme	To submit the Committee's draft Work programme for the Committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
	Economic Development and Regeneration	To submit information on the structure and work of Island of Anglesey Economic Development Service, to include an overview of their work on	Committee Room 1 /1pm

Date of Meeting	Item	Purpose	Location /Start Time
25 September 2013		various partnerships to promote Economic development and regeneration on the Island.	
	Menter Môn	To submit information on the work of Menter Môn as it is has a role to facilitate rural economic regeneration on Ynys Môn together with an overview of how it collaborates with Isle of Anglesey County Council to promote development and regeneration .A site visit, to see projects in action, maybe required during the year.	
	Work Programme	To submit the Committee's draft Work programme for the committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
28 November 2013	Môn Communities First	To receive progress report on Môn Communities first. To include update on governance arrangements and the work in progress on the Island by Communities first partnership.	Committee Room 1/1pm
	Crime and Disorder	The Committee has a statutory duty to meet once a year to review decisions made and action taken by responsible authorities in respect of their crime and disorder functions. Discussions will have to take place with the Community Safety Partnership to clarify the	

Date of Meeting	Item	Purpose	Location /Start Time
		focus of what will be discussed at the meeting.	
	Betsi Cadwaladr University Health Board	Biannual briefing sessions from the Health Board to update members on their modernisation agenda, locality matters and public health issues.	
	Work Programme	To submit the Committee's draft Work programme for the committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
15 January 2014	Consultation on the Executive's Initial Budget Proposals 2014-2015	Under the Council's Constitution the Committee shall consider the Executive's Initial Budget Proposals. On the 15 January 2014 the Committee will focus solely on the initial budget proposals in order for the Executive to be made aware of any comment(s) regarding their proposals and for a formal recommendation (s) to be made by the Scrutiny Committee.	Committee Room 1/1pm
	Work Programme	To submit the Committee's draft Work programme for the committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	

Date of Meeting	Item	Purpose	Location /Start Time
13 March 2014	Island of Enterprise Transformation Project Board	Three Programme Boards have been established by the Council to drive change and improvement by the authority and to oversee a programme of work. Falling within the scope of the Partnership and Regeneration Scrutiny committee is the Island of Enterprise Transformation Programme Board and information will be submitted on the work undertaken by it since September 2013.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
Additional item to be include in due course to include: <ul style="list-style-type: none"> • Training session on best practice on holding partnerships to account 			

APPENDIX 2

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: September – December 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **September – December 2013** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		9 September 2013	
2	Improvement Report (Performance Review of 2012/13) Category: Strategic	Adoption of report in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands		9 September 2013	10 October 2013
3	Corporate Plan 2013-17 Category: Strategic	Adoption of Plan in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands		9 September 2013	10 October 2013
4	Corporate Scorecard – Q1, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands	29 July 2013	9 September 2013	
5	2013/14 Revenue and Capital Budget Monitoring – Quarter 1 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		9 September 2013	
6	Local Code of Governance Category: Strategic	To adopt the Local Code of Governance.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		9 September 2013	
7	Heads of Service Review – Structure Considerations	Approval.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive		9 September 2013	9 September 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
	Category: Strategic			Cllr Alwyn Rowlands			
8	Nuclear new build-Blueprint for accommodation solutions Category: Strategic	To adopt recommendations as Council's formal response.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		9 September 2013	
9	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		9 September 2013	
10	Welsh Public Library Standards April 2011 – March 2014 : The Fourth Framework of Welsh Public Library Standards, Annual Return 2012-2013 Category: Strategic	Welsh Government / CyMAL: Museums Archives and Libraries Wales require the approval of the Authority of the Annual Return.	Community	Pat West & Rachel Rowlands Leisure & Culture Cllr Ieuan Williams		9 September 2013	
11	Adults' Safeguarding – Annual Report 2012/13 Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	29 July 2013	9 September 2013	

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
12	Measures to ensure that play areas are smoke-free Category: Strategic	Support for Welsh Government policy. In addition, the recommendations being made will have cost implications.	Lifelong Learning	Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		9 September 2013	
13	Anglesey Primary Schools Modernisation – Llanddona School Category: Strategic	To agree the way forward.	Lifelong Learning	Gwyn Parry Head of Lifelong Learning Cllr Ieuan Williams		9 September 2013	
14	Aberffraw Conservation Area Character Appraisal Category: Operational	Support for approval by full Council.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts		9 September 2013	10 October 2013
15	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts	June 2013	9 September 2013	
16	Market Hall, Holyhead Category: Operational	Support for development proposals.	Sustainable Development	Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts		9 September 2013	
17	The Executive's Forward Work Programme	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		21 October 2013	

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
	Category: Strategic						
18	2014/15 Budget Category: Strategic	To begin dialogue on the Executive's intentions.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		21 October 2013	
19	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		4 November 2013	
20	Corporate Scorecard – Q2, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands	28 October 2013	4 November 2013	
21	2013/14 Revenue and Capital Budget Monitoring – Quarter 2 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		4 November 2013	
22	Informal Carers – Commissioning Intentions and Priorities Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	28 October 2013	4 November 2013	
23	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		2 December 2013	

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
24	Local Housing Strategy Category: Strategic	To approve the strategic direction.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		2 December 2013	
25	2014/15 Budget Category: Strategic	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		16 December 2013	