

| <b>Isle of Anglesey County Council</b> |   |
|--|---|
| Report to:                             | The Executive   |
| Date:                                  | 14 February 2023  |
| Subject:                               | The Executive's Forward Work Programme                                  |
| Portfolio Holder(s):                   | Cllr Llinos Medi  |
| Head of Service / Director:            | Lynn Ball, Director of Function – Council Business / Monitoring Officer |
| Report Author:                         | Dyfan Sion, Head of Democracy   |
| Local Members:                         | Not applicable  |

| <b>A – Recommendation/s and reason/s</b>  |
|---|
| <p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive's Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>March – October 2023</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p> |

| <b>B – What other options did you consider and why did you reject them and/or opt for this option?</b> |
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| <b>C – Why is this a decision for the Executive?</b>  |
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| The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements. |

**Ch – Is this decision consistent with policy approved by the full Council?**

Yes.

**D – Is this decision within the budget approved by the Council?**

Not applicable.

**Dd – Assessing the potential impact (if relevant):**

|   |  |               |
|---|--|---------------|
| 1 | How does this decision impact on our long term needs as an Island?   | Not relevant. |
| 2 | Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?  |               |
| 3 | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.   |               |
| 4 | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.  |               |
| 5 | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.   |               |
| 6 | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.   |               |
| 7 | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. |               |

| E – Who did you consult? |   | What did they say?   |
|--------------------------|---|--|
| 1                        | Chief Executive / Senior Leadership Team (SLT)<br>(mandatory) | The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  |
| 2                        | Finance / Section 151<br>(mandatory)                          |  |
| 3                        | Legal / Monitoring Officer<br>(mandatory)                     |  |
| 4                        | Human Resources (HR)  |  |
| 5                        | Property  |  |
| 6                        | Information Communication Technology (ICT)                    |  |
| 7                        | Procurement   |  |
| 8                        | Scrutiny  | Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment. |
| 9                        | Local Members   | Not relevant   |

#### F - Appendices:

The Executive's Forward Work Programme: March – October 2023.

#### Ff - Background papers (please contact the author of the Report for any further information):

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

# The Executive's Forward Work Programme

## Period: March – October 2023

Updated 3 February 2023



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

\* Key:

*S = Strategic – key corporate plans or initiatives*

*O =Operational – service delivery*

*FI = For information*

## The Executive's Forward Work Programme

### Period: March – October 2023

Updated 3 February 2023

| Subject & *category and what decision is sought | Decision by which Portfolio Holder or, if a collective decision, why   | Lead Service   | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Scrutiny (if applicable)  | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable) |                                  |
|---|--|--|---|--|---|--------------------------------------|----------------------------------|
| <b>March 2023</b>                               |  |  |   |  |   |                                      |                                  |
| 1   | <b>Revenue Budget Monitoring Report – Quarter 3, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources   | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>12 January 2023           | The Executive<br><br>2 March 2023    |                                  |
| 2   | <b>Capital Budget Monitoring Report – Quarter 3, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources   | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>12 January 2023           | The Executive<br><br>2 March 2023    |                                  |
| 3   | <b>Housing Revenue Account Budget Monitoring Report – Quarter 3, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources   | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel<br><br>12 January 2023           | The Executive<br><br>2 March 2023    |                                  |
| 4   | <b>Treasury Management Mid-year Review 2022/23</b>   |  | Resources   | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel                                  | The Executive<br><br>2 March 2023    | Full Council<br><br>9 March 2023 |

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|---|---|--|-----------------|--|---|---|--------------------------------------|
| 5 | <b>Treasury Management Strategy Statement 2023/24</b><br><br>Adoption of strategy for the new financial year. |  | Resources       | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel                  | The Executive<br><br>2 March 2023                       | Full Council<br><br>9 March 2023     |
| 6 | <b>Changes to the Minimum Revenue Provision Policy</b>  |  | Resources       | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams |   | The Executive<br><br>2 March 2023                       |                                      |
| 7 | <b>Community Based non-residential Social Care Services –2023/24 Fees and Charges.</b>                        |  | Adults Services | Arwel Owen<br>Head of Adults Services<br><br>Cllr Alun Roberts                                       | Finance Scrutiny Panel                  | The Executive<br><br>2 March 2023                       |                                      |
| 8 | <b>Local Authority Homes for Older People – Setting the Standard Charge 2023/24</b>                           |  | Adults Services | Arwel Owen<br>Head of Adults Services<br><br>Cllr Alun Roberts                                       | Finance Scrutiny Panel                  | The Executive<br><br>2 March 2023                       |                                      |

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|----|---|---|--------------|---|---|---|--------------------------------------|
| 9  | <b>Fees and Charges 2023/24</b>   |   | Resources    | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams  | Finance Scrutiny<br>Panel   | The Executive<br><br>2 March 2023                       |                                      |
| 10 | <b>Medium Term Financial Strategy and Budget 2023/24 (S)</b><br><br>Adoption of final proposals for recommendation to the County Council. | This is a matter for the Executive as it falls within the Council's Budget Framework. | Resources    | Marc Jones<br>Director of Function –<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny<br>Panel<br><br>Corporate<br>Scrutiny<br>Committee<br>28 February 2023 | The Executive<br><br>2 March 2023                       | Full Council<br><br>9 March 2023     |
| 11 | <b>Capital Strategy and Capital Programme</b>   |   | Resources    | Marc Jones<br>Director of Function –<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny<br>Panel   | The Executive<br><br>2 March 2023                       | Full Council<br><br>9 March 2023     |
| 12 | <b>Capital Budget 2023/24</b>   |   | Resources    | Marc Jones<br>Director of Function –<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny<br>Panel<br><br>Corporate<br>Scrutiny<br>Committee<br>28 February 2023 | The Executive<br><br>2 March 2023                       | Full Council<br><br>9 March 2023     |

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|---|---|---|---|--|---|--------------------------------------|
| 13  | <b>Council Plan 2023-2028</b>   | Corporate Transformation                | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams                                    |  | The Executive<br><br>2 March 2023                       | Full Council<br><br>9 March 2023     |
| 14  | <b>Annual Equality Report 2021/22</b>   | Equality and Diversity Portfolio Holder | Council Business<br><br>Lynn Ball<br>Director of Function – Council Business / Monitoring Officer<br><br>Cllr Llinos Medi | Partnership and Regeneration Scrutiny Committee<br><br>15 March 2023 | Delegated Decision<br><br>March 2023                    |                                      |
| 15  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                | Council Business                        | Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi   |  | The Executive<br><br>21 March 2023                      |                                      |
| 16  | <b>Corporate Scorecard – Quarter 3, 2022/23 (S)</b><br><br>Quarterly performance monitoring report. | Corporate Transformation                | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams                                    | Corporate Scrutiny Committee<br><br>14 March 2023                    | The Executive<br><br>21 March 2023                      |                                      |

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Period: March – October 2023

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|-------------------|--|---|------------------|---|--|---|--------------------------------------|
| 17                | <b>Housing Revenue Account (HRA) Business Plan</b>   |   | Housing          | Ned Michael<br>Head of Housing Services   | Finance Scrutiny Panel – date to be confirmed                                  | The Executive<br>21 March 2023                          |                                      |
| 18                | <b>Schools Modernisation – Changing the implementation date of the Statutory Notice for Ysgol y Graig and Ysgol Talwrn</b> |   | Learning         | Marc B Hughes<br>Director of Education,<br>Skills and Young People<br><br>Cllr Ieuan Williams |  | The Executive<br>21 March 2023                          |                                      |
| 19                | <b>Social Services Improvement Programme Progress Report</b>   |   | Social Services  | Fôn Roberts<br>Director of Social Services<br><br>Cllr Gary Pritchard<br>Cllr Alun Roberts    | Social Services Scrutiny Panel / Corporate Scrutiny Cttee<br><br>14 March 2023 | The Executive<br>21 March 2023                          |                                      |
| <b>April 2023</b> |  |   |                  |   |  |   |                                      |
| 20                | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                                       | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi                                       |  | The Executive<br>25 April 2023                          |                                      |

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|-----------------|--|---|-------------------------------------|--|--|---|--------------------------------------|
| 21              | <b>Anglesey Town Centres Improvement Strategy</b>                                    |   | Regulation and Economic Development | Christian Branch<br>Head of Regulation and Economic Development<br><br>Cllr Carwyn Jones   | Partnership and Regeneration Scrutiny Committee<br>19 April 2023     | The Executive<br><br>25 April 2023                      |                                      |
| 22              | <b>Area of Outstanding Natural Beauty Management Plan (AONB)</b>                     |   | Regulation and Economic Development | Christian Branch<br>Head of Regulation and Economic Development<br><br>Cllr Nicola Roberts | Corporate Scrutiny Committee<br><br>19 April 2023                    | The Executive<br><br>25 April 2023                      | Full Council<br><br>May 2023         |
| 23              | <b>Destination Management Plan</b>   |   | Regulation and Economic Development | Christian Branch<br>Head of Regulation and Economic Development<br><br>Cllr Carwyn Jones   | Partnership and Regeneration Scrutiny Committee<br><br>19 April 2023 | The Executive<br><br>25 April 2023                      |                                      |
| <b>May 2023</b> |  |   |                                     |  |  |   |                                      |
| 24              | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business                    | Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi                                    |  | The Executive<br><br>May 2023                           |                                      |

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|---|--|--|--|---|---|--------------------------------------|
| <b>June 2023</b>                                |  |  |  |   |   |                                      |
| 25  | <b>Welsh Language Standards Annual Report 2022/23</b><br><br>Approval of report.                               | Portfolio holder with responsibility for the Welsh language.   | Council Business<br><br>Dylan Williams<br>Chief Executive<br><br>Cyng leuan Williams                                   | To be confirmed                                     | Delegated decision<br><br>June 2023                     |                                      |
| 26  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                           | The approval of the full Executive is sought to strengthen forward planning and accountability.                    | Council Business<br><br>Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi  |   | The Executive<br><br>June 2023                          |                                      |
| 27  | <b>Corporate Scorecard – Quarter 4, 2022/23 (S)</b><br><br>Quarterly performance monitoring report.            | This is a matter for the full Executive as it provides assurance of current performance across the Council.        | Corporate Transformation<br><br>Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams | Corporate Scrutiny Committee – date to be confirmed | The Executive<br><br>June 2023                          |                                      |
| 28  | <b>Revenue Budget Monitoring Report – Quarter 4, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources<br><br>Marc Jones<br>Director of Function– Resources / Section 151 Officer<br><br>Cllr Robin Williams        | Finance Scrutiny Panel – date to be confirmed       | The Executive<br><br>June 2023                          |                                      |

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|---|--|------------------|--|---|---|--------------------------------------|
| 29  | <b>Capital Budget Monitoring Report – Quarter 4, 2022/23 (S)</b><br><br>Quarterly financial monitoring report.                 | Resources        | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel – date to be confirmed | The Executive<br><br>June 2023                          |                                      |
| 30  | <b>Housing Revenue Account Budget Monitoring Report – Quarter 4, 2022/23 (S)</b><br><br>Quarterly financial monitoring report. | Resources        | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel – date to be confirmed | The Executive<br><br>June 2023                          |                                      |
| <b>July 2023</b>                                |  |                  |  |   |   |                                      |
| 31  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.   | Council Business | Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi  |   | The Executive<br><br>July 2023                          |                                      |
| 32  | <b>Draft Final Accounts 2022/23 and use of Balances and Reserves</b>   | Resources        | Marc Jones<br>Director of Function–<br>Resources / Section 151<br>Officer<br><br>Cllr Robin Williams |   | The Executive<br><br>July 2023                          |                                      |

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| <b>September 2023</b>                           |  |  |   |  |   |                                      |
| 33  | <b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.                           | The approval of the full Executive is sought to strengthen forward planning and accountability.                    | Council Business  | Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi  |   | The Executive<br><br>September 2023  |
| 34  | <b>Corporate Scorecard – Quarter 1, 2023/24 (S)</b><br><br>Quarterly performance monitoring report.            | This is a matter for the full Executive as it provides assurance of current performance across the Council.        | Corporate Transformation                                      | Carys Edwards<br>Head of Profession – HR and Transformation<br><br>Cllr Robin Williams         | Corporate Scrutiny Committee – date to be confirmed     | The Executive<br><br>September 2023  |
| 35  | <b>Revenue Budget Monitoring Report – Quarter 1, 2023/24 (S)</b><br><br>Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources   | Marc Jones<br>Director of Function– Resources / Section 151 Officer<br><br>Cllr Robin Williams | Finance Scrutiny Panel – date to be confirmed           | The Executive<br><br>September 2023  |
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| 38<br><b>Social Services Improvement Programme Progress Report</b>   |  | Social Services  | Fôn Roberts<br>Director of Social Services<br><br>Cllr Gary Pritchard<br>Cllr Alun Roberts     | Social Services Scrutiny Panel /<br><br>Corporate Scrutiny Cttee | The Executive<br><br>September 2023                     |                                      |
| <b>October 2023</b>  |  |                  |  |  |   |                                      |
| 39<br><b>The Executive's Forward Work Programme (S)</b><br><br>Approval of monthly update.   | The approval of the full Executive is sought to strengthen forward planning and accountability.                    | Council Business | Dyfan Sion<br>Head of Democracy<br><br>Cllr Llinos Medi  |  | The Executive<br><br>October 2023                       |                                      |

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